

Use this form to apply to install a Public Gate (which is to comprise a stock grid and a gate).  
Information for Applicants is provided on page 3 of this application form.

## Land Owned or Occupied by the Applicant, & location of the proposed Public Gate

Lot Number  Deposited Plan Number  Locality

The proposed Public Gate is to be located at   from the commencement of

(road name)

## Applicant Details - the name in which the permit is to be held

Applicant(s) Full Name

Postal Address

Suburb/Town  State  Postcode

Telephone Number  Mobile Number  Email Address

Is there property, not in your ownership, adjacent to the proposed Public Gate site?  Yes  No  
If yes, the written consent/s of any such adjacent property owner/s shall be attached.

There is a fee to lodge a Public Gate Permit application. The applicable fee/s are available on our website - refer to Council's Fees & Charges. There will also be costs relating to the installation and ongoing maintenance of the Public Gate.

## Declaration

- I agree to pay all costs relating to:
- the installation of the Public Gate in accordance with legislation and Council's conditions.
  - any ongoing maintenance of the Public Gate, and
  - the removal of the Public Gate and restoration of the road formation.

Signature

Date

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## Office Use Only

Receipt Number  Total Fees Paid  Date  GL Account Number

Application No (Grid No)  MCC Road Number  File Number

## Site Plan

**If submitting application in hard copy, attach site plan here. If submitting via email, attach copy of site plan to the email.**

The Site Plan shall include as a minimum:

- Property boundaries, adjoining Lot/DP information, north point;
- The existing public utilities adjacent to the site of the grid/gate (ie. electricity, telecommunications, drainage culverts);
- The location of the road formation, and fencing adjacent to the road formation, with respect to the property boundary.

## How to lodge this form

A completed application, including EFT Remittance advice, should be lodged by one of the following options:

- *Preferred method:* Email to [tareecouncil@midcoast.nsw.gov.au](mailto:tareecouncil@midcoast.nsw.gov.au) Payment by EFT; or
- Forwarded by post to PO Box 482 TAREE NSW 2430. Payment by cheque or EFT; or
- Lodged at any of our Customer Service Counters Monday to Friday (excluding Public Holidays). Payment by cheque or EFT.

**EFT details:** Please quote Applicant Name as reference when paying by EFT.

MIDCOAST COUNCIL, NAB - TAREE, BSB 082 856, Account 346 027 972

## Office Use Only

Adjoining Owners notified if not the applicant  
Advertising of Proposal (Public Notice)  
Application Approved & Applicant notified  
S138 Application lodged  
Mapped on GIS  
Advertising of Approval (Public Notice)  
S138 Approval/Instruction to install issued  
Installation inspected  
Permit issued

Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____
Date: _____	Signature: _____

**Privacy:** This information is required to process your request and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.

**Forster** | 4 Breese Parade | PO Box 450 Forster 2428 | **6591 7222**  
**Gloucester** | 89 King Street | PO Box 11 Gloucester 2422 | **6538 5250**  
**Taree** | 2 Pulteney Street | PO Box 482 Taree 2430 | **6592 5399**

[www.midcoast.nsw.gov.au](http://www.midcoast.nsw.gov.au)

# Information for Applicants

## Public Stock Grid & Gate Permit

**Installation of a Public Stock Grid & Gate (PSGG) is for the benefit of an owner or occupant of the land which abuts the road** and is required to be installed in accordance with the provisions of the Roads Act 1993, the Roads Regulation 2008, and Council's design standards. Council will receive PSGG Applications from an owner or occupant (owner's consent is required in writing) of the land through which an unfenced public road passes for erection of a grid and adjacent gate at any place which the road intersects a boundary fence. If the subject road is a Roads & Maritime Services (RMS) classified road, Council will be seeking the concurrence of the RMS to the installation. Please read the relevant parts of the Roads Act 1993 and the Roads Regulation 2008. The latest version of this legislation may be viewed through the following links:

Roads Act 1993 - Part 9 - Division 2 (S128 ot S137)

<http://www.legislation.nsw.gov.au/maintop/view/inforce/act+33+1993+cd+0+N>

Roads Regulation 2008 - Part 6 (S73 to S76)

<http://www.legislation.nsw.gov.au/maintop/view/inforce/subordleg+156+2008+cd+0+N>

It is Council's objective to restrict the installation of a grid & gate to minor roads where traffic volumes are assessed at less than 50 vehicles per day. Council also requires grids to be of steel construction on concrete abutments/footings. Council's specification [SD106](#) also shows how a Category 1 grid and gate installation should look when installed.

A 'Public Gate' comprises both a stock grid and a gate. A stock grid shall be located on the centreline of the existing road formation (S133). The gate shall be located to one side of the stock grid and be clear of the normal travel path of a vehicle. A number of commercially available stock grids (refer to SD106) have been approved by Council for use on roads under the care and control of Council. Such stock grids range from 4.0 metres to 8.4 metres in width, the width required being determined by the category of road on which the grid is to be installed.

It should also be noted that the acceptance of a PSGG Application by Council does not constitute any form of contract or guarantee that the PSGG application and installation will be approved. The application will be subject to assessment by Council's Engineering staff to ensure the site will allow the installation to comply with current road design standards.

After receipt of your application, a public notice is placed in the local newspaper seeking submissions. During the advertising period, Council's Engineering staff will carry out an inspection of the site. Submissions relating to the application will be accepted for a period of 28 days. Submissions may need to be resolved by the applicant. Council will advise whether your application may proceed and if any additional conditions apply to the installation.

If you wish to continue with the installation, you are then required to lodge a Minor Works in a Road Reserve (Section 138, Roads Act) form (refer to Forms page of our website). Select the correct form for your region below:

- *Gloucester region - Application to Undertake Works on Public Land*
- *Great Lakes region - Request for consent to carry out a Section 138 Roads Activity Hoarding*
- *Manning region - Minor Works in Road Reserve Permit Application - Road Act 138*

This application relates to Section 138 of the Roads Act. On receipt of the Minor Works Application, Council will then advertise in the local newspaper that the PSGG Permit Application has been approved subject to satisfactory installation. Following satisfactory installation of the grid and gate, Council will issue the PSGG Permit.

In summary, you will be required to:

1. Lodge the PSGG Application, including the written consent of owners of adjacent property not owned by the applicant. *Note that lodging an application binds you as a 'debtor' to pay any costs associated with the application, the installation, maintenance and future removal of the grid and gate.*
2. May have to resolve to Council's satisfaction any objection lodged.
3. On notification by Council that the grid and gate installation may proceed, you are required to lodge a Minor Works Application.

### INDICATIVE COSTS

The minimum cost of a 4.2 metre wide grid for a Category 1 road to Council's minimum standard is approximately \$6,000 (includes the grid, gate, guard-rails and required signage). However, this amount does not include installation costs, which will vary depending on the site conditions. It also does not include the concrete footings that would be required for some approved grids.