

EXTRACT FROM MINUTES OF ORDINARY MEETING – 24 AUGUST 2016

13 MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING 3 AUGUST 2016

Report Author Richard Wheatley – Traffic Engineer (Taree)

File No. / ECM Index Traffic Committee Agendas

Date of Meeting 24 August 2016

SUMMARY OF REPORT

This report presents the Minutes of the Local Traffic Committee meeting held on 3 August 2016 for adoption.

SUMMARY OF RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 3 August 2016 be noted and that Council endorse the recommendations made at the meeting.

FINANCIAL/RESOURCE IMPLICATIONS

For Item Nos 2, 3, 6, 10, 11, 12 and 13, Council will be responsible for the costs associated with the installation of signage and pavement markings.

LEGAL IMPLICATIONS

Nil.

BACKGROUND

The Local Traffic Committee meeting was held on Wednesday 3 August 2016 at the Forster Offices. The minutes of the meeting are attached as Annexure A with the recommendations for each item.

It should be noted that in order for traffic control devices to be approved and installed Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device, and the recommendation must then be accepted or rejected by Council.

By noting minutes and endorsing the recommendations made at the meeting Council is accepting the advice and installing the traffic control devices.

CONSULTATION

Attendees at the Local Traffic Committee meeting are listed in the minutes. Consultation was undertaken in the development of the recommendations in the minutes with Police, RMS and Council staff.

COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is taken into account when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

BUDGET IMPLICATIONS

For Item Nos 2, 3, 6, 10, 11, 12 and 13, Council will be responsible for the costs associated with the installation of signage and pavement markings.

RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 3 August 2016 be noted and that Council endorse the recommendations made at the meeting.

ANNEXURES

Annexure A - Minutes of the Local Traffic Committee meeting held on 3 August 2016

13 Minutes of Local Traffic Committee Meeting 3 August 2016

Richard Wheatley – Traffic Engineer (Taree)

118/16 RESOLVED (Turner) *(as per recommendation)*

That the Minutes of the Local Traffic Committee meeting held on 3 August 2016 be noted and that Council endorse the recommendations made at the meeting.

Minutes of the Local Traffic Committee held in the Large Committee Room of MidCoast Council's Forster Office, Breese Parade, Forster 3 August 2016 commencing at 10.00am

IN ATTENDANCE

Kathryn Bell (Stephen Bromhead's representative), Jamie Smoother (RMS), Sergeant Tim Pepper (Police), Senior Constable John Simmons (Police), Gil Gendron (MCC), Kumar Kuruppu (MCC), Ray Pascoe (MCC), Chris Dimaro (MCC) and Richard Wheatley (MCC – Chairperson)

Trevor Jennings (Hawks Nest Tea Gardens Progress Association) Item 1 only

APOLOGIES

Bob Wilson (Stephen Bromhead's representative), Sergeant Michael Martin (Police), Senior Constable Michael Reid (Police) and Samantha Green (MCC)

DECLARATIONS OF PECUNIARY & NON-PECUNIARY CONFLICTS OF INTEREST

Nil

ADOPTION OF MINUTES OF MEETING

RESOLUTION

That the Minutes of the Traffic Advisory Committee Meeting (previously Great Lakes Council) of 6 April 2016, copies of which were distributed to members that attended that meeting, be taken as read and confirmed as a true record of the proceedings.

MATTERS ARISING FROM PREVIOUS MINUTES

Item 3 of the Minutes of the Meeting of 6 April 2016 - Request to Reinstate Give Way Sign at West & Head Streets:

Committee Recommendation:

That the Local Traffic Committee recommend that Roads and Maritime Services to investigate this matter and provide response to Council.

CONSIDERATION OF OFFICERS' REPORTS:

1 LTC - Petition Received - Myall Way/Myall Quays Boulevard, Tea Gardens

Report Author Samantha Green, Traffic Engineer, (Forster office)

ECM Index General - Traffic

Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that:

1. The Local Traffic Committee take note of the concerns of the petitioners who will be addressing the Committee;

2. Turning movement volumes be collected during peak hours;
3. Community engagement undertaken, and;
4. Council report back to the Local Traffic Committee with further recommendations.
5. Investigate funding opportunities available for future upgrade of intersection.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

2 LTC - Cyclist Warning in Tuloa Avenue near Coorilla Street Hawks Nest
Report Author Samantha Green, Traffic Engineer, (Forster office)
ECM Index Signs - Traffic
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that pedestrian/cyclist warning signs (W6-9) be installed on Tuloa Avenue on the north and south approaches to the unsealed shared path near Coorilla Street in Hawks Nest.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

3 LTC - Proposed "No Parking" Signage - The Lakes Way, Tiona
Report Author Samantha Green, Traffic Engineer, (Forster office)
File No. / ECM Index Signs - Parking
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that:

1. *"No Parking"* signs be installed at the corners of the Café junction as shown in Annexure A, and
 2. Council undertake consultation with the event manager to encourage safer management of parking during the annual event which occurs in the area.
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COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

4 LTC - Overtaking issue at Bakers Hill, Bucketts Way East
Report Author Gil Gendron, Manager Technical Services (Gloucester office)
File No. / ECM Index Signs - Traffic
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that this item be deferred to a future meeting to confirm the road rules relating to vehicles turning into and out of driveways across double barrier lines.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

5 LTC - Manning Street Road Closure on 25 September 2016
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. / ECM Index S1395/03
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that approval be granted for the temporary closure of Manning Street, Taree between Victoria Street and Albert Street on Sunday 25 September 2016 between 5.00am to 10.00pm for the Valley AutoFest 2016 (Class 3 Event) subject to the following conditions:

1. The applicant's Traffic Control Plan (TCP) has been accepted as the TCP as it has been signed by a current RMS accredited person. The requirements include:
 - a) that a current RMS accredited "Apply TCPs" (Yellow Ticket or Grey Ticket) person will install the TCP.
 - b) that only current RMS accredited "Traffic Controllers" (Blue Ticket) persons will operate Stop/Slow bats if required, this will include marshals working on the road.
 2. The applicant is responsible for organising and funding all aspects of this event including the requirements in the Traffic Management Plan and Traffic Control Plan.
 3. The applicant is to provide parking on a neighbouring street and assistance to people attending the Salvation Army Taree church service on that Sunday morning.
 4. The applicant must notify local Police of this event.
 5. The applicant must have current public liability at the time of the event cover to the value of \$20 million.
 6. Any use of private land shall have the owner's approval.
 7. The organiser shall distribute a news release to local media at least one week in advance and repeated 2 days prior to the event, announcing the event and advising affected residents. The organiser shall provide Police with a copy of the media release and date of issue. The news release shall include dates, times and roads that will be affected.
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8. The applicant shall be responsible for informing all emergency services regarding the proposed event.
9. The applicant shall be responsible for the cost of repairing any damage caused to Council infrastructure as a result of the proposed event.
10. A clear passageway of 4 metres wide shall be maintained for emergency access.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

6 LTC - No Parking on High Street at Harrington Public School
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. / ECM Index S225
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that "No Parking, 8.00am – 9.30am and 2.30pm – 4.00pm, School Days" be approved on the northern side of High Street, Harrington east of Coode Street between the existing Bus Zone and No Stopping zone along the frontage of Harrington Public School.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

7 LTC - Roundabout at The Lakes Way and Stockland Shopping Centre Forster - Road Safety Issue
Report Author Kumar Kuruppu, Manager Design and Investigation (Forster office)
ECM Index Traffic Committee Agendas
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that Roads and Maritime Services to investigate this matter and consider improvements to existing signage and line marking at the roundabout.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

8 LTC - Booral Road (200m north of Sugarloaf Road), Girvan
Report Author W. Taylor, Senior Constable, Port Stephens LAC (NSW Police)
ECM Index Traffic Committee Agendas
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that Police and Council continue discussions on this matter and take any action as required.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

9 LTC - Changes to Traffic Movements on Strand Street at Macintosh Street Intersection - Forster
Report Author Kumar Kuruppu, Manager Design and Investigation (Forster office)
ECM Index Traffic Committee Agendas
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that:

1. Council to install traffic classifiers on Elizabeth Street and Cross Street to monitor vehicle numbers and speeds.
 2. Roads and Maritime Services to consider:
 - a) Providing information about community consultation undertaken and any other relevant information to concerned resident
 - b) Further investigation of this matter and report back to Committee if any actions are required.
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COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

10 LTC - Proposed Augmented "Parallel Parking" Signage - Lakes Street, Forster
Report Author Samantha Green, Traffic Engineer, (Forster office)
ECM Index Signs/Parking
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that:

1. "Parallel Parking" signs be installed on existing poles as shown in Annexure A.
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COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

11 LTC - Relocation of Signage on The Bucketts Way, South of Stroud

Report Author Samantha Green, Traffic Engineer, (Forster office)

ECM Index Signs - Traffic

Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended the 90km/hr speed limit sign R4-1(90) be relocated north of its existing location to a position 50m south of Ribbons Road. It is recommended the reverse curve warning sign W1-4(L) with 75km/hr advisory plate W8-2(75) be relocated to 130m south of Ribbons Road, which will be 70m prior to the start of the curve as shown in Annexure A.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

12 LTC - Meade Street / Bulahdelah Way, Bulahdelah

Report Author Samantha Green, Traffic Engineer, (Forster office)

ECM Index Signs Traffic

Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that give way signs (R1-2) and markings be installed on the Meade Street approaches to the Meade Street / Bulahdelah Way intersection in Bulahdelah.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

13 **LTC - Proposed Rearrangement of Bus Zone and Parking - Little St, Forster**
Report Author **Samantha Green, Traffic Engineer, (Forster office)**
ECM Index **Signs - Parking**
Local Traffic Committee Meeting: 3 August 2016

RECOMMENDATION:

It is recommended that:

1. *Bus Zone* and *15 minute parking* signs be rearranged, and the existing middle pole relocated 11m to the north as shown in Annexure A.
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COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

LATE REPORTS

14 **LTC - Disabled Parking Spaces in Pulteney Street, Taree (Late Report)**
Report Author **Richard Wheatley, Traffic Engineer, (Taree office)**
ECM Index **S225**
Local Traffic Committee Meeting: 3 August 2016

SUMMARY OF REPORT

Confirmation of the two disabled parking spaces installed in Pulteney Street, Taree as part of the recent reconstruction of the pavement and kerb & guttering.

SUMMARY OF RECOMMENDATION

It is recommended that a disabled parking space be provided on both sides of Pulteney Street, Taree at Albert Lane.

FINANCIAL/RESOURCE IMPLICATIONS

The cost of the installation of these two disabled parking spaces was covered by the funds for the reconstruction of this section of Pulteney Street.

LEGAL IMPLICATIONS

Nil.

BACKGROUND

Council has recently completed the reconstruction of the pavement and kerb & guttering for Pulteney Street, Taree between Victoria Street and Albert Street. As part of these works two new disabled parking spaces were installed including the kerb ramps for each space. These newly installed disabled parking spaces need to be endorsed by the LTC and Council.

DISCUSSION

The section of Pulteney Street between Victoria Street and Albert Street did not have any disabled parking spaces along the road in this busy retail area of Taree.

The "Taree CBD Transport Study" (2013) recommended that disabled parking spaces be provided in Pulteney Street between Victoria Street and Albert Street (section 5.2.4) as this was one section that did not have spaces for people with disabilities within the Taree retail area roads. It is noted a shop that provides mobility products has moved into this section of Pulteney Street since the completion of the transport study and Council has received requests for the installation of disabled parking spaces in this area.

The reconstruction work being undertaken in this area has allowed for the installation of these disabled spaces at no additional cost to Council. Disabled parking spaces were installed on either side of the road and a new kerb ramp was incorporated into the new kerb & guttering at each of the new spaces. The disabled parking space on the eastern side was installed opposite Albert Lane and the space on the western side was installed south of Albert Lane.

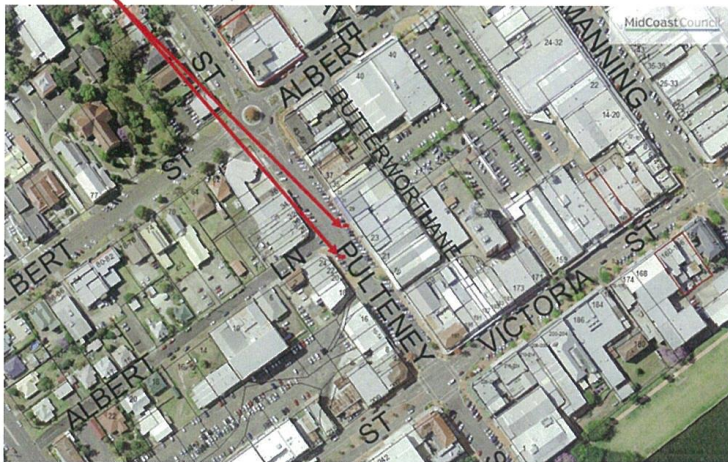
RECOMMENDATION

It is recommended that a disabled parking space be provided on both sides of Pulteney Street, Taree at Albert Lane.

ANNEXURES

A: Pulteney Street, Taree - Disabled Parking Spaces

Disabled Parking Spaces



15 LTC - Meeting Dates for 2016 (Late Report)

RECOMMENDATION:

It was agreed by all members that the two remaining meetings for this year will be held at:

- 10 am Wednesday, 5 October 2016 - Taree Office
 - 10 am Wednesday, 23 November 2016 - TBA
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COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation

MEETING CLOSURE

The meeting closed at 11.30am

CHAIRPERSON

Richard Wheatley
Traffic Engineer
MidCoast Council (Taree)