

## **EXTRACT OF MINUTES OF ORDINARY MEETING – 8<sup>TH</sup> MAY 2019 STAFF REPORTS**

### **MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING HELD ON 3 APRIL 2019**

**Report Author** Richard Wheatley, Team Leader Transport  
**File No. / ECM Index** Traffic Committee Minutes  
**Date of Meeting** 8 May 2019  
**Authorising Director** Robert Scott, Director Engineering & Infrastructure

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#### **SUMMARY OF REPORT**

This report presents the Minutes of the Local Traffic Committee held on 3 April 2019 for adoption.

#### **SUMMARY OF RECOMMENDATION**

It is recommended that the Minutes of the Local Traffic Committee meeting held on 3 April 2019 be noted and that Council endorse the recommendations made at the meeting.

#### **FINANCIAL/RESOURCE IMPLICATIONS**

For the items 1, 2, 3, 4, and 6 Council will be responsible for the costs associated with the installation of signage and pavement markings as listed in the minutes with their estimate of costs. This work will be funded from the cost centres of the Local Traffic Committee Items.

#### **LEGAL IMPLICATIONS**

Nil.

#### **ATTACHMENTS**

A: Minutes of the Local Traffic Committee meeting held on 3 April 2019.

Attachment A has been circulated in hard copy to the Councillors and Senior Staff, however this Attachment is publicly available on Council's website.

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#### **BACKGROUND**

The Local Traffic Committee meeting was held on Wednesday 3 April 2019 at MidCoast Council's Taree Office. The minutes of the meeting are attached as Attachment A with the recommendations for each item.

It should be noted that in order for traffic control devices to be approved and installed Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device, and the recommendation must then be accepted or rejected by Council.

By noting the minutes and endorsing the recommendations made at the meeting Council is accepting the advice and installing traffic control devices.

## **CONSULTATION**

Attendees at the Local Traffic Committee meeting are listed in the minutes. Consultation was undertaken in the development of the recommendations in the minutes with Police, RMS and Council staff.

## **COMMUNITY IMPACTS**

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is taken into account when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

## **BUDGET IMPLICATIONS**

For the items 1, 2, 3, 4, and 6 Council will be responsible for the costs associated with the installation of signage and pavement markings as listed in the minutes with their estimate of costs. This work will be funded from the cost centres of the Local Traffic Committee Items.

## **RECOMMENDATION**

It is recommended that the Minutes of the Local Traffic Committee meeting held on 3 April 2019 be noted and that Council endorse the recommendations made at the meeting.

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## **DIRECTOR ENGINEERING & INFRASTRUCTURE**

### **4 MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING HELD ON 3 APRIL 2019**

<b>Report Author</b>	<b>Richard Wheatley, Team Leader Transport</b>
<b>File No. / ECM Index</b>	<b>Traffic Committee Minutes</b>
<b>Date of Meeting</b>	<b>8 May 2019</b>
<b>Authorising Director</b>	<b>Robert Scott, Director Engineering &amp; Infrastructure</b>

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## **RECOMMENDATION**

It is recommended that the Minutes of the Local Traffic Committee meeting held on 3 April 2019 be noted and that Council endorse the recommendations made at the meeting.

### **146/19 RESOLUTION**

(Moved Cr J McWilliams/Seconded Cr K Hutchinson)

That the above recommendation be adopted.

FOR VOTE - Cr D West, Cr K Smith, Cr B Christensen, Cr L Roberts, Cr D Keegan, Cr C Pontin, Cr K Bell, Cr J McWilliams, Cr T Fowler, Cr K Hutchinson, Cr P Epov

AGAINST VOTE – Nil

ABSENT. DID NOT VOTE – Nil

**ENGINEERING & INFRASTRUCTURE**

**ATTACHMENT A**

**MINUTES OF LOCAL TRAFFIC COMMITTEE  
MEETING HELD ON 3 APRIL 2019**

**ORDINARY MEETING**

**8 MAY 2019**



## **Minutes of Local Traffic Committee Meeting**

**held in the Taree Administration Building - Manning Meeting Room**

**2 Pulteney Street, Taree**

**3 April 2019 at 10am**

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**ADRIAN PANUCCIO  
GENERAL MANAGER**

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Minutes of the Local Traffic Committee held in the Administration Building (Manning Meeting Room) of MidCoast Council's Taree Office on 3 April commencing at 10.00 am.

*It should be noted that in order for traffic control devices to be approved and installed, Council must seek the opinion of members of the Local Traffic Committee. The Committee makes a recommendation that a device is installed and Council then must decide to either accept or reject the advice of the committee. By noting minutes and endorsing the recommendations made at the meeting, Council is accepting the advice and installing the traffic control devices.*

#### **IN ATTENDANCE**

Richard Wheatley (MCC – Chair), Jamie Smoother (RMS), Sergeant Matthew Hinton (Police – Manning/Great Lakes LAC), Sergeant Michael Martin (Police – Manning/Great Lakes LAC), Chris Dimarco (MCC) and Dillon Wyatt (MCC).

#### **APOLOGIES**

Bob Wilson (Stephen Bromhead MP Representative), Brad Christensen (MCC). They informed the Committee there were no objections to any of the agenda items recommendations.

#### **DECLARATION OF PECUNIARY & NON-PECUNIARY CONFLICTS OF INTEREST**

Nil.

#### **ADOPTION OF MINUTES OF MEETING**

#### **RESOLUTION**

That the Minutes of the Local Traffic Committee of February 2019, copies of which were distributed to members after that meeting via email, be taken as read and confirmed as a true record of the proceedings.

#### **MATTERS ARISING FROM PREVIOUS MINUTES**

Nil.

**CONSIDERATION OF OFFICERS' REPORTS:  
DIRECTOR ENGINEERING & INFRASTRUCTURE SERVICES**

**ITEM 1 - LTC - NO PARKING SIGNS AT KONDA PLACE, FORSTER**

**Report Author** Richard Wheatley, Team Leader Transport

**File No. / ECM Index** Traffic; Konda Place, Forster

**Date of Local Traffic Committee Meeting** 3 April 2019

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**SUMMARY OF REPORT**

Investigations have been undertaken to install "No Parking" signs on the existing unrestricted parking area in between the existing "No Parking" area and the driveway to 8 Konda Place, Forster.

**SUMMARY OF RECOMMENDATION**

It is recommended to extend the existing "No Parking" zone at the eastern end of Konda Place, Forster to the full width of the dead-end of the road to remove parking across beach pathway.

**FINANCIAL/RESOURCE IMPLICATIONS**

Council will be responsible for the costs associated with the installation of signage and pavement markings and this work will be funded from the cost centres of Traffic Committee Items. This work has an estimated cost of \$400.

**LEGAL IMPLICATIONS**

Nil.

**ANNEXURES**

- A: Map of Konda Place, Forster.
  - B: Map of the Existing and Proposed No Parking Signs.
  - C: Map of the Parked Vehicle in existing unrestricted parking area making obstruction.
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**BACKGROUND**

Council has received a request from a resident to extend the existing "No Parking" zone at Konda Place, Forster. The reason for the request is due to vehicles being parked in the unrestricted parking area across the pathway to the beach and these parked vehicles are blocking the driveways to 5 and 8 Konda Place, Forster.

**DISCUSSION**

Konda Place is a two-way road within a residential precinct. During a site investigation by the Traffic Engineer it has been observed that the existing "No Parking" zone at the eastern end of the road is inadequate with vehicles still parking at the very end of the road to the south of the existing "No Parking" zone.

These parked vehicles are blocking access to the beach pathway from the road including the kerb ramp. Additionally, these parked vehicles make it difficult for the vehicles entering and exiting from 5 Konda Place and 8 Konda Place.

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Therefore, it is proposed to extend the “No Parking” zone to cover the full width of the eastern end of Konda Place. This will keep the beach pathway clear and provide uninhibited access to the driveways for the properties at the end of the road. There is no loss of parking spaces as the vehicles should not have been parking across the beach pathway.

### **RECOMMENDATION**

It is recommended to extend the existing “No Parking” zone at the eastern end of Konda Place, Forster to the full width of the dead-end of the road to remove parking across beach pathway.

### **DISCUSSION IN BRIEF**

Nil.

### **COMMITTEE RECOMMENDATION**

That the Local Traffic Committee recommend that Council adopt the above recommendation.

**ANNEXURES**

**A: Map of the Konda Place, Forster**



5 Konda Place

Existing No Parking sign

8 Konda Place

**B: Map of the Parked Vehicle in existing unrestricted parking area making obstruction**



5 Konda Place Drive Way

8 Konda Place Driveway

Parked Vehicle in the existing unrestricted parking area making an obstruction and difficult for vehicles to enter and exit of 5 and 8 Konda Place

**C: Map of the Existing and Proposed No Parking Signs**



Existing restricted Parking Area

Existing Unrestricted Parking Area  
& Proposed Restricted Parking Area

Remove the Existing No Parking Sign

Proposed No Parking Sign with  
New Sign Post

Proposed No Parking Sign with  
New Sign Post



## **ITEM 2 - LTC - 4 HOUR PARKING SIGNS AT MANNING STREET, TUNCURRY**

**Report Author** Richard Wheatley, Team Leader Transport

**File No. / ECM Index** Traffic; Manning Street, Tuncurry

**Date of Local Traffic Committee Meeting** 3 April 2019

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### **SUMMARY OF REPORT**

Investigations have been undertaken to install a "4 Hour Parking" sign on the existing unrestricted parking area in front of Tokelau Guest House and Community Christ Church along Manning Street, Tuncurry.

### **SUMMARY OF RECOMMENDATION**

It is recommended to install a "4 Hour Parking" sign (8.30am-6.30pm Monday to Friday, 8.30-12.30pm Saturday) on the western side for the full length of the service road along Manning Street, Tuncurry north of Point Road in front of Tokelau Guest House and the Church.

### **FINANCIAL/RESOURCE IMPLICATIONS**

Council will be responsible for the costs associated with the installation of signage and pavement markings and this work will be funded from the cost centres of Traffic Committee Items. This work has an estimated cost of \$400.

### **LEGAL IMPLICATIONS**

Nil.

### **ANNEXURES**

A: Map of the Manning Street at Point Road, Tuncurry.

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### **BACKGROUND**

Council has received a request from a local resident for timed parking restrictions on the western side of Manning Street just north of Point Road. The reason for the request is a resident has raised concerns that trailers containing Jet Skis and Kayaks are parked for prolonged periods in front of Tokelau Guest House and Community of Christ Church.

### **DISCUSSION**

This section of Manning Street is a one-way service road that comes off Point Road to travel 35m north to access Manning Street. This service road has five unrestricted parking spaces on the western side in front of the guest house and the Church. The reports are that trailers with jet skis and kayaks are parked there regularly for long periods, if not all the time.

During site investigations by the Traffic Engineer it has been observed that the trailers are parked for prolonged periods in front of the Guest House and Church. These trailers are stopping people parking there especially those staying at the guest house or attending the church. A comment was made from the resident that these trailers are an eye sore and should be parked off street.

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In order to alleviate this problem it is proposed to install a "4 Hour Parking" sign (8.30am-6.30pm Monday to Friday, 8.30-12.30pm Saturday) in this unrestricted parking area. This would remove the trailers from parking there for long periods but people at the guest house and church patrons would be able to park there during the business days for up to four hours and unlimited time over night, Saturday afternoon and all day Sunday. This would suit both of these properties as during the day they do not need long stay parking.

The removal of five unrestricted parking spaces to "4 Hour Parking" will have a positive effect of providing parking that suits these two properties, which is supported by both of these properties. The removal of recreational trailers parking for long periods at this location will provide the benefits of additional car parking and improve the amenity with the trailers moved away from this location.

### **CONSULTATION**

Council has held discussions with the owners of Tokelau Guest House and the Community Christ Church owners. They fully support the decision to install a "4 Hour Parking" sign in front of the premises of the Tokelau Guest House and the Church along the service road on Manning Street.

### **RECOMMENDATION**

It is recommended to install a "4 Hour Parking" sign (8.30am-6.30pm Monday to Friday, 8.30-12.30pm Saturday) on the western side for the full length of the service road along Manning Street, Tuncurry north of Point Road in front of Tokelau Guest House and the Church.

### **DISCUSSION IN BRIEF**

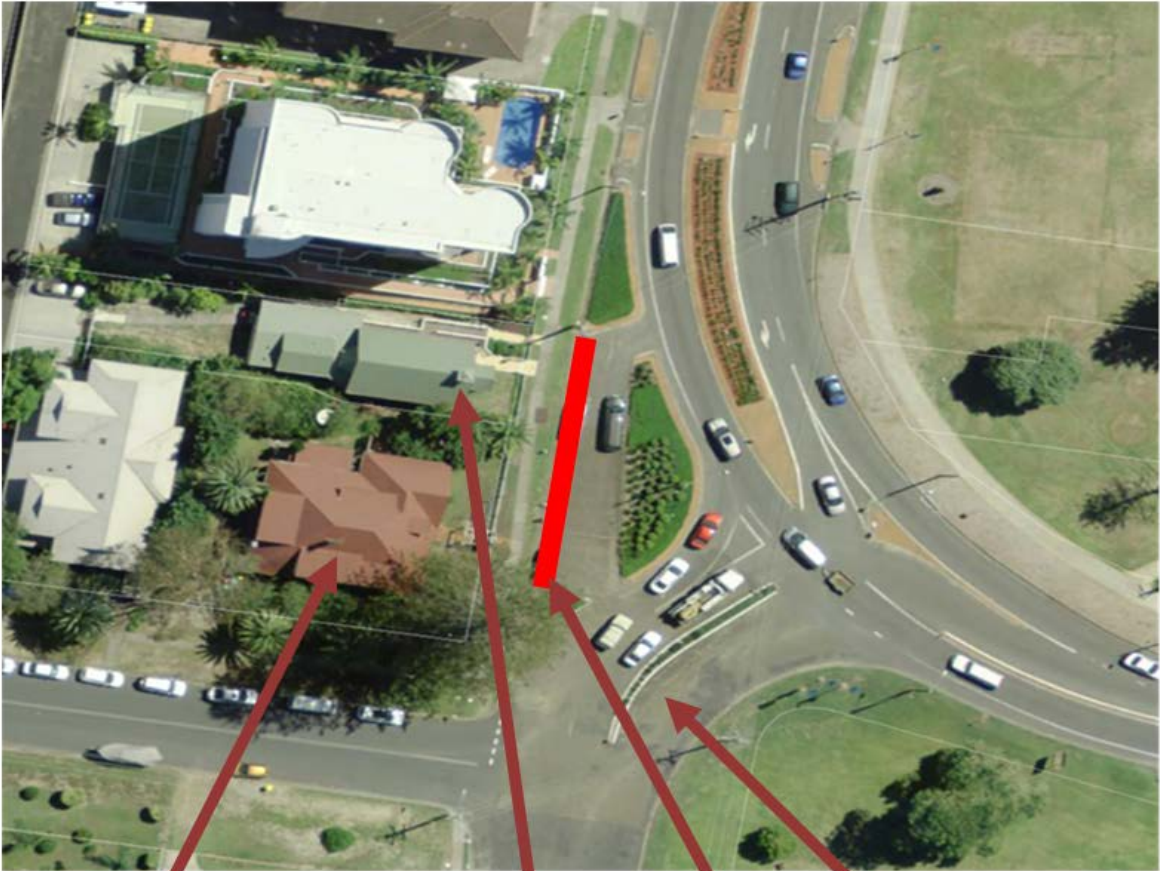
Nil.

### **COMMITTEE RECOMMENDATION**

That the Local Traffic Committee recommend that Council adopt the above recommendation.

**ANNEXURES**

**A: Map of the Manning Street at Point Road, Tuncurry**



**Tokelau Guest House**

**Community of Christ Church**

**Point Road**

**Existing Unrestricted Parking Area and Proposed "4 Hour Parking" Zone**

## **ITEM 3 - LTC - WEST STREET, FORSTER - POLICE VEHICLE PARKING ONLY**

**Report Author** Chris Dimarco, Road Safety Officer

**File No. / ECM Index** Traffic Committee

**Date of Local Traffic Committee Meeting** 3 April 2019

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### **SUMMARY OF REPORT**

Investigations have been undertaken following a request from NSW Police to allocate additional designated Police vehicles only parking zone, near the Forster Police Station, corner of Lake Street and West Street, Forster.

### **SUMMARY OF RECOMMENDATION**

It is recommended to install 12 metres of 90 degree angle front or rear "No Parking, Police Vehicles Excepted" on the western side of West Street, north side of the rear entrance driveway to the Forster Police Station.

### **FINANCIAL/RESOURCE IMPLICATIONS**

Council will be responsible for the costs associated with installing the new signs and this work will be funded from the cost centres of the Traffic Committee items. This work has an estimated cost of \$500.

### **LEGAL IMPLICATIONS**

Nil.

### **ANNEXURES**

A: Proposed "No Parking, Police Vehicles Excepted".

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### **BACKGROUND**

Council received a request from NSW Police to discuss the current issues with the unavailability of parking for police vehicles in close proximity to the Forster Police Station.

### **DISCUSSION**

At present, approximately 30 metres of parallel parking exists directly in front of the Forster Police Station upon Lake Street. The parking is sign posted "No Parking, Police Vehicles Excepted".

The Taree Police Station site is currently under major redevelopment. Police have relocated to smaller premises in Muldoon Street, Taree during this period. Additional Police and Corrective Services staff have been relocated to the Forster Station to assist with the operational needs of custody and charging procedures. Additional Police vehicles are now attending the Forster Police Station.

Parking upon the western side of West Street, near the rear driveway and entrance to the Police Station is used by staff as safe access to the Police Station. This area is also covered by Police CCTV providing additional security for staff and vehicles. Currently parking for seven vehicles exist, sign posted 90 degree parking, front or rear parking allowed.

The proposed changes to parking in West Street, in the vicinity of the Police Station will have very little impact on other road users as the area is generally used by Police for parking of both Police and private vehicles. Adequate parking for other road users is available nearby and on the eastern side of West Street. The major construction of the Civic Precinct is also on the eastern side of West Street.

Other parking areas on Lake Street were not considered viable operational options due to passing vehicle traffic, lack of CCTV coverage, moderate works required to install concrete medium and regulatory signage, and the removal of parking outside the Forster Court House.

### **CONSULTATION**

Council met Police on site and discussed current and future needs of NSW Police. The proposed location is the most suitable and currently being used for parking of both Police vehicles and staff private vehicles. Four spaces allocated as "No Parking, Police Vehicles Excepted" will assist in providing formalised parking for Police Vehicles and meet operational needs of Police. It is unlikely that other drivers and community members will be affected by the changes.

### **RECOMMENDATION**

It is recommended to install 12 metres of 90 degree angle front or rear "POLICE VEHICLE PARKING ONLY" upon the western side of West Street, north side of the rear entrance driveway to the Forster Police Station.

### **DISCUSSION IN BRIEF**

The meeting noted the signs should be "No Parking, Police Vehicles Excepted" for this new zone outside the Forster Police Station.

### **COMMITTEE RECOMMENDATION**

It is recommended to install 12 metres of 90 degree angle front or rear "No Parking, Police Vehicles Excepted" on the western side of West Street, north side of the rear entrance driveway to the Forster Police Station.

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## ANNEXURES

### A: Proposed "No Parking, Police Vehicles Excepted"



## **ITEM 4 - LTC - BEACH STREET, FORSTER - LOADING ZONE**

**Report Author** Chris Dimarco, Road Safety Officer

**File No. / ECM Index** 4109948

**Date of Local Traffic Committee Meeting** 3 April 2019

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### **SUMMARY OF REPORT**

Investigations have been undertaken following a request by the owner of Beach Bums Café, 1 Beach Street, Forster to extend the nearby current "Loading Zone" times of 8.30am -12.30pm.

### **SUMMARY OF RECOMMENDATION**

It is recommended to increase the "Loading Zone" times outside Beach Bums Café, 1 Beach Street, Forster to 6am - 2pm.

### **FINANCIAL/RESOURCE IMPLICATIONS**

Council will be responsible for the costs associated with the installation of signage and this work will be funded from the cost centres of Traffic Committee Items. The work has an estimated cost \$500.

### **LEGAL IMPLICATIONS**

Nil.

### **ANNEXURES**

A: 1 Beach Street Forster – "Loading Zone".

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### **BACKGROUND**

Council has received a written request from the owner of Beach Bums Café, Beach Street, Forster, to extend the loading zone hours to meet the delivery demands of his business. The current "Loading Zone" is timed 8.30am - 12.30pm daily.

The Café has been established for many years and recently underwent renovation and extension to accommodate the growth of the business.

The business trades from 6am seven (7) days a week. Closing time varies from late afternoon to evenings depending on the season and demand. Deliveries for the café commence from 6am and continue during the day. Deliveries occur daily.

### **DISCUSSION**

Visitors and patrons currently utilise the unrestricted parking on Beach Street, North Street and nearby public carpark on the corner of Beach Street and Oyster Parade. The "Loading Zone" currently exists and the extension of the times will have little impact on other road users. It is envisaged that only a small number of parking movements will be affected by the extension of the loading zone times.

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## CONSULTATION

The owner stated that some delivery drivers are required to carry or trolley fresh food and other items some distance outside of the current loading zone times due to vehicles parking legally in the expired loading zone.

No other businesses will be negatively affected by extending the loading zone.

## RECOMMENDATION:

It is recommended to increase the "Loading Zone" times outside Beach Bums Café, 1 Beach Street, Forster to 6am - 2pm.

## DISCUSSION IN BRIEF

Nil.

## COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

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## ANNEXURES

### A: 1 Beach Street, Forster - Loading Zone



## **ITEM 5 - LTC - MIDDLE STREET, FORSTER. PROPOSED WORK ZONE**

**Report Author** Chris Dimarco, Road Safety Officer

**File No. / ECM Index** Parking Zones-Determination-Middle Street, Forster

**Date of Local Traffic Committee Meeting** 3 April 2019

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### **SUMMARY OF REPORT**

Investigations have been undertaken following a request by Coastplan Consulting on behalf of their client Enyoc Pty Ltd for the installation of a work zone on Middle Street, Forster at the Forster Civic Precinct development site.

### **SUMMARY OF RECOMMENDATION**

It is recommended to provide approval for the installation of a work zone, starting 3 metres west of the western boundary of the education department site for a distance of 13 metres towards West Street. The zone times will be Monday to Friday 7am-5pm and Saturday 8am-4pm. The zone will commence from approval and expire September 2022.

### **FINANCIAL/RESOURCE IMPLICATIONS**

The construction company, Enyox Pty Ltd will be responsible for the cost of installation and purchase of the relevant signage as per Australian Standards.

### **LEGAL IMPLICATIONS**

The construction company will be informed in writing that the nearby Moreton Bay Fig is classed as a "significant" tree and is not to be damaged by large or high vehicles parking in the work zone.

### **ANNEXURES**

A: Photo of the proposed location for the work zone.

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### **BACKGROUND**

The Forster Civic Precinct is a large development on the corner of Lake, West and Middle Streets Forster. It is expected the development will continue until late 2022. Middle Street currently has no timed parking restrictions in the vicinity of the development. The Education Department is the nearest neighbour for administration staff and training courses. Education Department vehicles are parked off street and staff and visitors park in Middle Street.

### **DISCUSSION**

The proposed site for the work zone is well within the work site property boundary. The size of the zone will affect two parking spaces adjacent to a driveway onto the development site. The busy environment of the site would likely deter the general public from parking at the location.

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## **CONSULTATION**

MidCoast Council carried out a site inspection with the Director of Educational Leadership. The Director did not oppose the work zone and was only concerned the zone will be clearly sign posted.

The applicant was contacted to confirm the days and times that were required for the work zone as they were not stated in the application.

## **RECOMMENDATION**

It is recommended to provide approval for the installation of a work zone, starting 3 metres west of the western boundary of the Education Department site for a distance of 13 metres towards West Street. The zone times will be Monday to Friday 7am-5pm and Saturday 8am-4pm. The zone will commence from approval and expire September 2022.

## **DISCUSSION IN BRIEF**

Nil.

## **COMMITTEE RECOMMENDATION**

That the Local Traffic Committee recommend that Council adopt the above recommendation.

## ANNEXURES

A: Photo of the proposed location for the work zone



## **ITEM 6 - LTC - PEEL STREET, TUNCURRY - NO STOPPING ZONE**

**Report Author** Chris Dimarco, Road Safety Officer

**File No. / ECM Index** Parking Zones-Determination-Peel Street, Tuncurry

**Date of Local Traffic Committee Meeting** 3 April 2019

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### **SUMMARY OF REPORT**

Investigations have been undertaken following a request for improvement to traffic safety in the vicinity of Access Health Care and 20 Peel Street, Tuncurry.

### **SUMMARY OF RECOMMENDATION**

It is recommended that a "No Stopping" zone be created across the driveways of Access Health-18 Peel Street and 20 Peel Street, Tuncurry.

### **FINANCIAL/RESOURCE IMPLICATIONS**

Council will be responsible for the costs associated with the installation of signage and this work will be funded from the cost centres of Traffic Committee Items. The work has an estimated cost of \$400.

### **LEGAL IMPLICATIONS**

Nil.

### **ANNEXURES**

A: Location of proposed No Stopping zone.

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### **BACKGROUND**

Council met on site with a small group of residents in Peel Street regarding concerns over traffic and pedestrian safety in Peel Street, Tuncurry, in the vicinity of the Woolworths Supermarket. Council will continue to investigate issues raised by the residents that included parking and traffic movement.

The resident of number 20 Peel Street stated vehicles were parking across her driveway and attending the neighbouring health care centre and Woolworths. On occasions, two vehicles are attempting to park at the location between the driveways and causing obstruction. Larger vehicles are also parking between the two driveways causing obstruction to vehicles. Sight distance is very minimal as a result of the parking indiscretions.

Access Health Care has a number of specialists and the demand for off street patient parking at times exceeds available parking forcing patients to park in Peel Street.

## **DISCUSSION**

In practice, within typical urban residential areas vehicles are permitted to park close to access driveway locations and Council does not install parking restrictions to prevent vehicles parking close to the driveway edge. However, given the high number of traffic movements at this location, combined with the on street parking demand during peak periods, it is recommended that “No Stopping” restrictions are placed across the two driveways for a distance of approximately 20 metres.

One parking space will be removed, however the improved safety outweighs the loss.

## **CONSULTATION**

MidCoast Council met a group of four residents on site to discuss a number of traffic concerns on Monday 18 March 2019.

A letter has been hand delivered to Access Health Care, Peel Street, Tuncurry, explaining the reasons for the proposed “No Stopping” zone and loss of one parking space. The Centre has been advised to respond in writing prior to 2 April 2019 and response from the medical centre will be presented at the meeting.

## **RECOMMENDATION**

It is recommended that a “No Stopping” zone be created across the driveways of Access Health Care 18 Peel Street and 20 Peel Street, Tuncurry.

## **DISCUSSION IN BRIEF**

Nil.

## **COMMITTEE RECOMMENDATION**

That the Local Traffic Committee recommend that Council adopt the above recommendation.



**ANNEXURES**

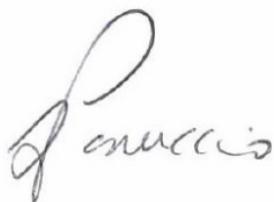
**A: Location of proposed No Stopping zone**



**ITEM 7 - LTC - INFORMATION ITEM**

**ITEM 7.1 - LTC - THE LAKES WAY, BUNGWAHL - FATAL CRASH**

There was discussion on the recent fatal crash on The Lakes Way, Bungwahl involving a motorcyclist and utility. It was noted the RMS was reviewing the speed zones along this section of road following requests from the brother of the utility driver. Council will be reviewing the road and warning signs along this section of road.

A handwritten signature in black ink, appearing to read 'Panuccio', written in a cursive style.

**ADRIAN PANUCCIO  
GENERAL MANAGER**