

Draft Meeting Notes

MidCoast Cultural Plan Working Group

Date	18 th February 2020	Time	10:00am to 12 noon
Venue	MidCoast Council	Chair	Cr Pontin
	Manning Entertainment Centre - Collins Room	Note-taker	Chris Tippett
Attendance	Deputy Mayor Claire Pontin (Chair), Deb Tuckerman, Rachel Piercy, Chris Tippett, Leigh Vaughan, Jill Watkins, Carmel Spark, Stacey Evans, James Pearson, Donna Carrier (representative from Destination North Coast)		
Apologies	Kevin Williams (AMNC), Anne Keen, Deborah Knoke, Michael Thurston (DNC), Paul De Szell		
Guests	Koran North		

Meeting items

Item	Key points/actions	Lead by
1	Acknowledgement of Country	Chair
2	Housekeeping/WHS	Chair
3	<p>Project update – DRAFT Engagement plan</p> <p>RP gave an update on the project, including the DRAFT engagement plan and introduced Koran North from MCC engagement team:</p> <ul style="list-style-type: none"> • Tight timeframes • Discussion of Executive summary • Engagement overview and framework • The relevance of fire recovery and community resilience to the plan. • Explanation of engagement rounds and external/internal stakeholders • All Reference group members to promote the process through their community and organisational networks 	Rachel Piercy
4	<p>Unpacking Culture</p> <p>Discussion around the definition of cultural and significant sites of the MidCoast. Group activity –identifying key cultural sites on a map of the LGA (a physical version of social pinpoint).</p> <p>Key points:</p>	Group Activity Rachel Piercy and Koran North

Item	Key points/actions	Lead by
	<ul style="list-style-type: none"> • Developing a clear message for the CPRG members to take back to the community. • What is culture? What brings us together? • Ask open ended questions → A robust discussion took place on the depth and breadth of the term culture. • Need for clear consistent messaging 	
5	<p>Reference Group Engagement activities – Round 1 Intense</p> <p>Workshop delivered by Koran North on possible engagement activities the reference group members could deliver during Round 1.</p> <p>Reference group requires</p> <p>→ Guide for consulting with the community</p> <p>→ assistance from the MCC communications team</p> <p>→ what information is required once complete.</p> <p>Action – MCC project team and engagement team to create an engagement pack for members of the RG.</p>	Group Activity Koran North
6	<p>Pillars of the Plan - Brainstorming Session for discussion</p> <p>1 - First nations, 2 - Arts and Creative identity, 3 - Sustainable Spaces and vibrant places, 4 - Thriving Sector and Infrastructure, 5 - Collaboration and Partnerships</p>	Group Activity Koran North
7	<p>March meeting – to be held during the Round 1 Engagement focus. Possible date 31st March 2020 time and place TBC</p> <p>Reference group members suggested another workshop/meeting to discuss the package when it is delivered to the group. Action - RP and KN can attend to support the facilitation of activities</p>	Chair
8	<p>Close</p> <p>Meeting closed at 12 noon</p>	Chair

Next meeting

Date	Tuesday 31 st March	Time	TBC
Venue	TBC		