

EXTRACT FROM MINUTES OF ORDINARY MEETING – 26 OCTOBER 2016

12 MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING HELD ON 5 OCTOBER 2016

Report Author Richard Wheatley – Traffic Engineer (Taree Office)

File No. / ECM Index Traffic Committee Agendas

Date of Meeting 26 October 2016

SUMMARY OF REPORT

This report presents the Minutes of the Local Traffic Committee meeting held on 5 October 2016 for adoption.

SUMMARY OF RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 5 October 2016 be noted and that Council endorse the recommendations made at the meeting.

FINANCIAL/RESOURCE IMPLICATIONS

For the items 2, 3, 5, 8, 10, 11, 12 and 15 Council will be responsible for the costs associated with the installation of signage and pavement markings.

LEGAL IMPLICATIONS

Nil.

BACKGROUND

The Local Traffic Committee meeting was held on Wednesday 5 October 2016 at MidCoast Council's Taree Office. The minutes of the meeting are attached as Annexure A with the recommendations for each item.

It should be noted that in order for traffic control devices to be approved and installed Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device, and the recommendation must then be accepted or rejected by Council.

By noting the minutes and endorsing the recommendations made at the meeting Council is accepting the advice and installing traffic control devices.

CONSULTATION

Attendees at the Local Traffic Committee meeting are listed in the minutes. Consultation was undertaken in the development of the recommendations in the minutes with Police, RMS and Council staff.

COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is taken into account when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety

BUDGET IMPLICATIONS

For the items 2, 3, 5, 8, 10, 11, 12 and 15 Council will be responsible for the costs associated with the installation of signage and pavement markings.

RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 5 October 2016 be noted and that Council endorse the recommendations made at the meeting.

ATTACHMENTS

A: Minutes of the Local Traffic Committee meeting held on 5 October 2016

12 MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING HELD ON 5 OCTOBER 2016

Richard Wheatley, Traffic Engineer (Taree)

164/16 RESOLVED (Turner) *(as per recommendation)*

That the Minutes of the Local Traffic Committee meeting held on 5 October 2016 be noted and that Council endorse the recommendations made at the meeting.



**MINUTES OF THE
LOCAL TRAFFIC COMMITTEE
MEETING**

**HELD IN THE LARGE COMMITTEE ROOM
OF MIDCOAST COUNCIL'S
TAREE OFFICE AT PULTENEY STREET, TAREE**

ON WEDNESDAY 5 OCTOBER 2016

Glenn Handford
INTERIM GENERAL MANAGER

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Minutes of the Local Traffic Committee held in the Manning Room of MidCoast Council's Taree Office, on 5 October 2016 commencing at 10.00am.

It should be noted that in order for traffic control devices to be approved and installed, Council must seek the opinion of members of the Local Traffic Committee. The Committee makes a recommendation that a device is installed and Council then must decide to either accept or reject the advice of the Committee. By noting minutes and endorsing the recommendations made at the meeting, Council is accepting the advice and installing the traffic control devices.

IN ATTENDANCE

Bob Wilson (Stephen Bromhead's representative), Sergeant Michael Martin (Police), Senior Constable Michael Reid (Police), Senior Constable John Simmons (Police), Gil Gendron (MCC), Kumar Kuruppu (MCC), Chris Dimarco (MCC) and Richard Wheatley (MCC – Chairperson)

APOLOGIES

Michael Johnsen MP (Member for Upper Hunter), Kathryn Bell (Stephen Bromhead's representative), Jamie Smoother (RMS), Sergeant Tim Pepper (Police) and Ray Pascoe (MCC)

DECLARATIONS OF PECUNIARY & NON-PECUNIARY CONFLICTS OF INTEREST

Nil.

ADOPTION OF MINUTES OF MEETING

RESOLUTION

That the Minutes of the Local Traffic Committee of 3 August 2016, copies of which were distributed to members that attended that meeting, be taken as read and confirmed as a true record of the proceedings.

MATTERS ARISING FROM PREVIOUS MINUTES

Item 1: It was noted there was an omission from the minutes of Trevor Jennings (Hawks Nest Tea Gardens Progress Association) attendance to the meeting to discuss the petition for a roundabout at the intersection of Myall Way and Myall Quays Boulevard. Mr Jennings informed the committee about the benefits of having a roundabout in support of the petition.

CONSIDERATION OF OFFICERS' REPORTS:

1 **LTC - Proposed Centreline at Horizontal Curve on Coorilla Street, Hawks Nest**
Report Author Samantha Green, Traffic Engineer, (Forster office)
ECM Index Signs - Traffic

Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that a special purpose centre line marking be installed at the horizontal curve at the eastern end of Coorilla Street (from 65m east of Kikarra Crescent to Seaview Court) as shown in Annexure B.

Annexure B - Proposed New Centreline on Coorilla Street, Hawks Nest.



COMMITTEE RECOMMENDATION

That this item be deferred for further investigation and onsite meeting to review the opportunities for warning signs for the curve.

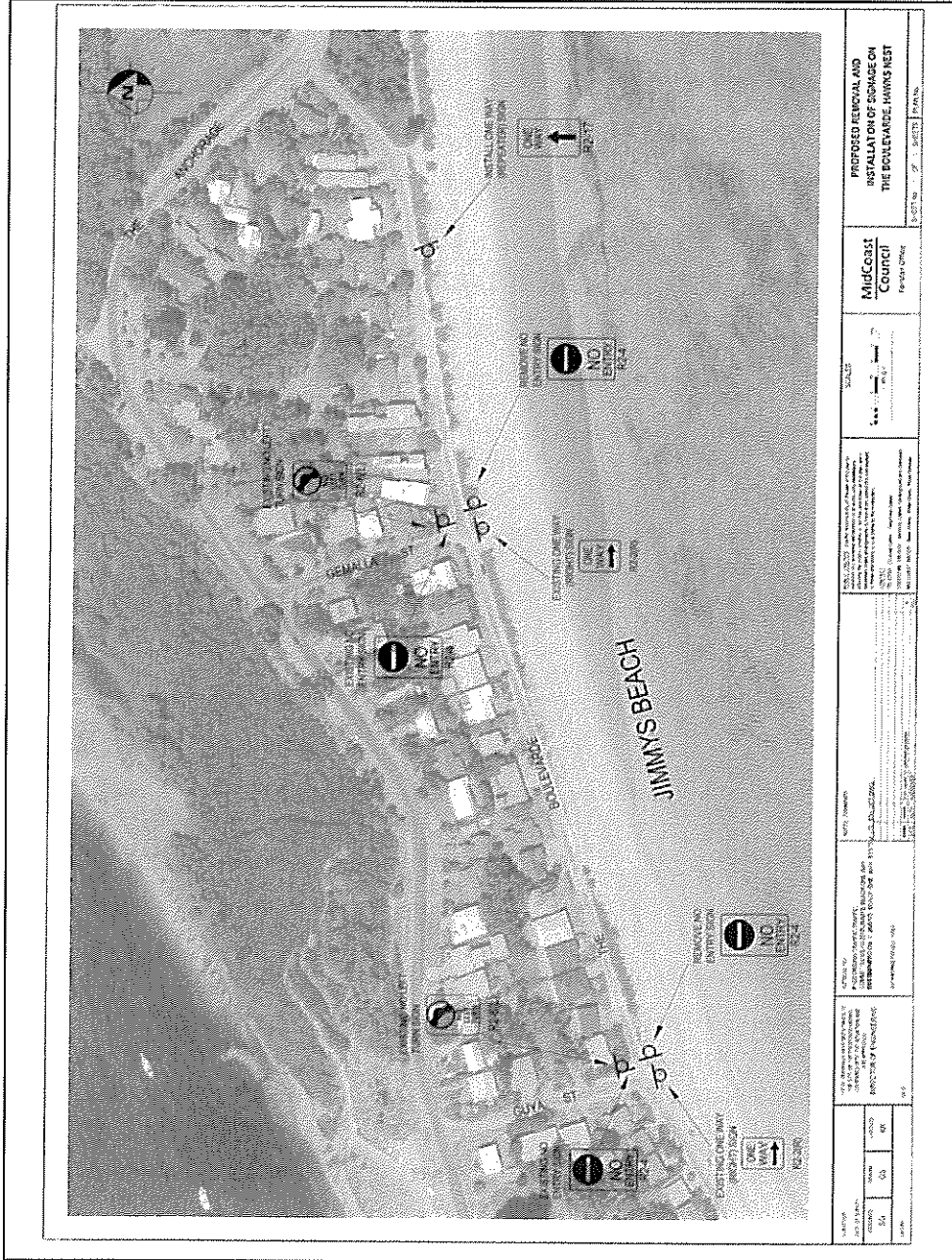
2 LTC - Proposed Changes to One-Way Signage in The Boulevard, Hawks Nest
 Report Author Samantha Green, Traffic Engineer, (Forster office)
 ECM Index Signs - Traffic
 Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that:

- A. 1 x "One Way" (repeater) sign be installed, and
- B. 2 x "No Entry" signs be removed from the sign register, as per drawing in Annexure A

Annexure A: Proposed removal and installation of signage on The Boulevard, Hawks Nest



COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

3 LTC - Proposed Give Way Control on Attunga Place at Burraneer Road, Coomba Park

Report Author Samantha Green, Traffic Engineer, (Forster office)

ECM Index Signs - Traffic

Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

As per drawing in Annexure B, it is recommended that:

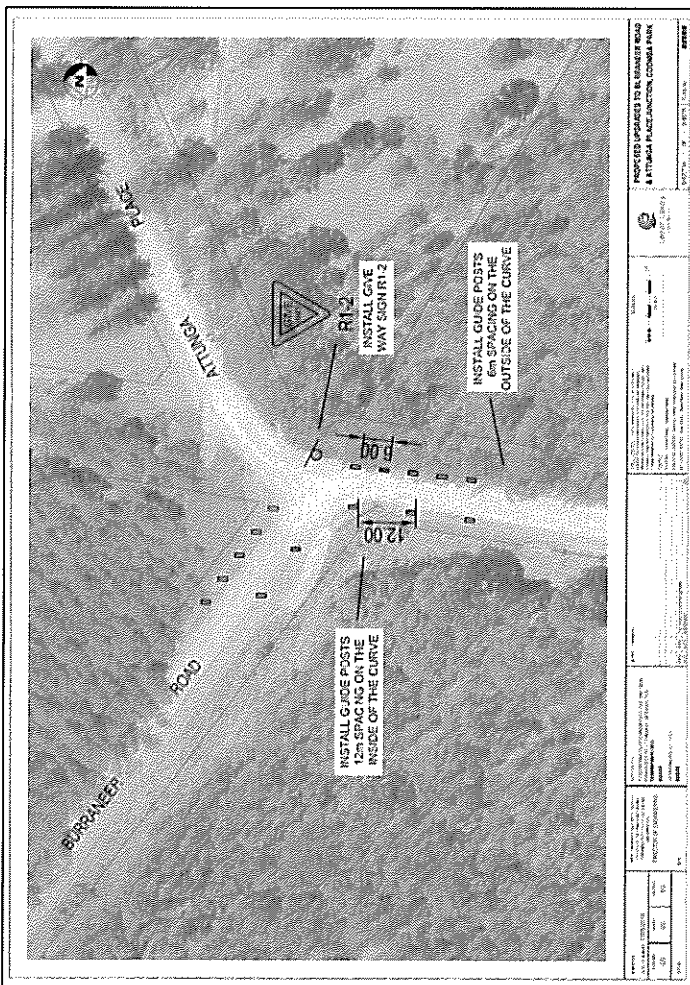
- A. "Give Way" sign (R1-2) be installed on the Attunga Place approach to Burraneer Road, and
- B. Guide posts installed along Burraneer Road to delineate the outside of the curve.

COMMITTEE RECOMMENDATION

As per drawing in Annexure B, it is recommended that:

- A. "Give Way" sign (R1-2) be installed on the Attunga Place approach to Burraneer Road on both sides of the road, and
- B. Guide Posts installed along Burraneer Road to delineate the outside of the curve

Annexure B: Proposed Give Way signage and guide posts at Burraneer and Attunga Place, Coomba Park.



4 LTC - Proposed Speed Sign on Lee Street Exit from Pacific Highway, Bulahdelah
Report Author Samantha Green, Traffic Engineer, (Forster office)
ECM Index Signs - Traffic
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that:

- A. Council request RMS to undertake a review and consider installing 50km/h sign on Lee Street near exit from the Pacific Highway, and
 - B. Speed data be collected along Lee Street at a location 100m north Crawford Street.
-

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

5 LTC - Provide Disabled Parking Space to Old Bar Road, Old Bar
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. S585
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that a disabled parking space be provided on the southern side of Old Bar Road, Old Bar in the first parking space west of the medical centre's driveway opposite Waterman Street.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

6 LTC - RMS Investigation of Pacific Highway Interchange, Purfleet
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. RD3650/02
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that the proposed changes by the RMS at the Pacific Highway Interchange, Purfleet to improve safety be noted.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

7 LTC - Temporary Closure of Bent Street, Wingham on 8 December 2016
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. S1395/01/14
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that approval is granted for the road closure for this Class 3 Event as set out in the Wingham Chamber of Commerce submission to conduct the annual Christmas Carnival in Wingham on Thursday 8 December 2016 with the temporary road closure of Bent Street between Isabella Street and Farquhar Street from 4.00pm to 9.30pm subject to the following conditions:

- The applicant's Traffic Control Plan (TCP) has been accepted as the TCP as it has been signed by a current RMS accredited person. The requirements include:
 - that a current RMS accredited "Apply TCPs" (Yellow Ticket or Grey Ticket) person will install the TCP.
 - that only current RMS accredited "Traffic Controllers" (Blue Ticket) persons will operate Stop/Slow bats if required, this will include marshals working on the road.
 - The applicant is responsible for organising and funding all aspects of this event including the requirements in the Traffic Management Plan and Traffic Control Plan.
 - The applicant must notify local Police and other emergency services of this event.
 - The applicant must have public liability cover to the value of \$20 million.
 - Any use of private land shall have the owner's approval.
 - The organiser should distribute a news release to local media at least one week in advance and repeated 2 days prior to the event, announcing the event and advising affected residents. The organiser shall provide Police with a copy of the release and date of issue. The news release should include dates, times and roads that will be affected.
 - The applicant shall be responsible for the cost of repairing any damage caused to Council infrastructure as a result of the proposed event.
 - A clear passageway of 4 metres wide should be maintained for emergency access.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

8 LTC - No Stopping at Intersection of Milligan Street & Bruntnell Street, Chatham
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. S585
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that a No Stopping Zone be installed on the southern side of Milligan Street from the western side of Bruntnell Street intersection to the western side of the new kerb ramp.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

9 LTC - Pedestrian Fencing along Head Street, Forster
Report Author Kumar Kuruppu, Manager Design and Investigation (Forster office)
ECM Index Traffic Committee
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that Roads and Maritime Services consider investigating this matter for an appropriate solution.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

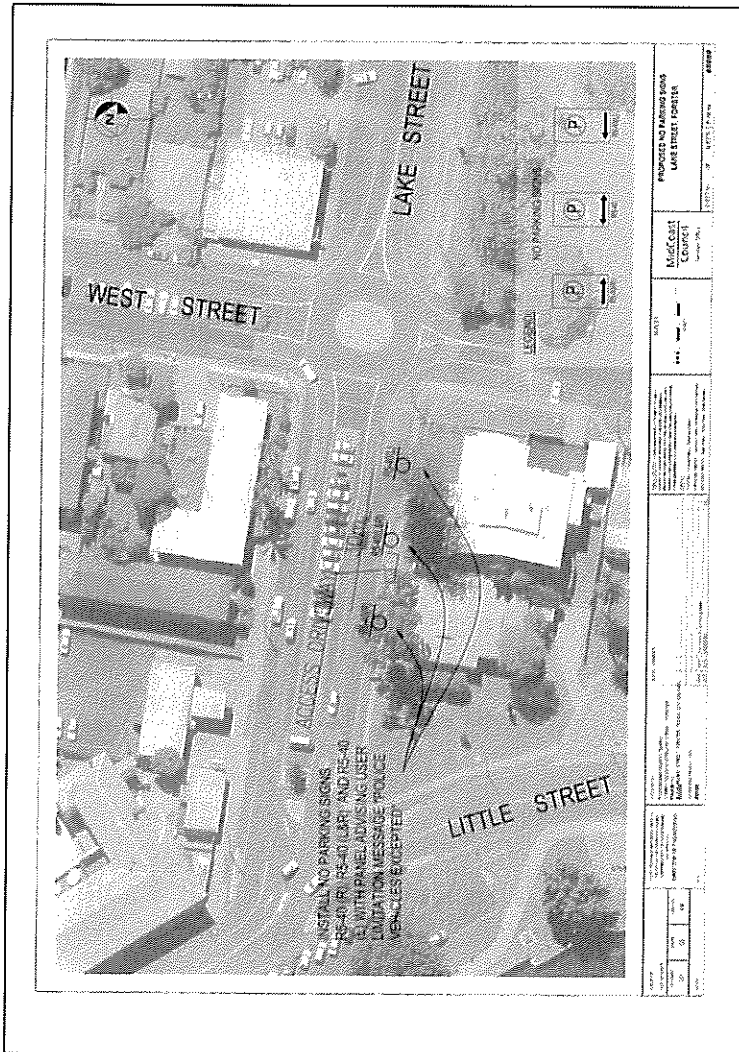
10 LTC - Modify Existing Parking Signs Opposite Forster Police Station
Report Author Kumar Kuruppu, Manager Design and Investigation (Forster office)
ECM Index Traffic Committee
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that:

- A. 3 x existing "POLICE VEHICLE PARKING ONLY" signs are removed
- B. 3 x R5-40 No Parking (symbolic) signs with panel advising user limitation message "POLICE VEHICLES EXCEPTED" as per Australian Standards AS 1743 Clause 3.3.4 are installed as shown on Annexure A.

Annexure A: Location plan with proposed signs



COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

11 LTC – Kingfisher Avenue Shared Path

Report Author Kumar Kuruppu, Manager Design and Investigation (Forster office)

ECM Index Traffic Committee

Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that

- A. Council install flexible guide posts in 20m intervals with 600mm offset from the edge line on northern side of Kingfisher Avenue between the Singing Bridge and Ibis Avenue as a temporary safety improvement.
- B. Council investigate external grant funding opportunities available for construction of kerb & gutter with concrete shared path cycleway.

COMMITTEE RECOMMENDATION

- A. Council install flexible guide posts in 20m intervals with 600mm offset from the edge line on northern side of Kingfisher Avenue between the Singing Bridge and Ibis Avenue as a temporary safety improvement.
 - B. Council install No Stopping from the Singing Bridge and Ibis Avenue with minimal "No Stopping" signs and supplemented with the No Stopping unbroken yellow (C3) line along the edge line.
 - C. Council investigate external grant funding opportunities available for construction of kerb & gutter with concrete shared path cycleway.
-

12 LTC – Resolution of Overtaking Issue at Bakers Hill, Bucketts Way, Gloucester
Report Author Gil Gendron, Manager Technical Services (Gloucester office)
ECM Index Signs - Traffic
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that:

- A. Roadside clearing be effected to improve sight distance
 - B. The existing driveway warning sign be relocated west, 160m from the drive and replaced with a larger (1090mm x 1550mm) W2-206-R-2B sign.
-

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation

13 LTC - Road Closure of River Street, Taree
Report Author Richard Wheatley, Traffic Engineer, (Taree office)
File No. S1395/01/15
Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that approval is granted for the road closure for this Class 3 Event on River Street, Taree between Martin Bridge and Pulteney Street to be closed for the fireworks display at the Taree Carols in the Park on Sunday 11 December 2016 from 5.00pm to 9.30pm subject to the following conditions:

- The applicant's Traffic Control Plan (TCP) has been accepted as the TCP as it has been signed by a current RMS accredited person. The requirements include:
 - that a current RMS accredited "Apply TCPs" (Yellow Ticket or Grey Ticket) person will install the TCP.
 - that only current RMS accredited "Traffic Controllers" (Blue Ticket) persons will operate Stop/Slow bats if required, this will include marshals working on the road.
 - The applicant is responsible for organising and funding all aspects of this event including the requirements in the Traffic Management Plan and Traffic Control Plan.
-

- The applicant must notify local Police and other emergency services of this event.
- The applicant must have public liability cover to the value of \$20 million.
- Any use of private land shall have the owner's approval.
- The organiser should distribute a news release to local media at least one week in advance and repeated 2 days prior to the event, announcing the event and advising affected residents. The organiser shall provide Police with a copy of the release and date of issue. The news release should include dates, times and roads that will be affected.
- The applicant shall be responsible for the cost of repairing any damage caused to Council infrastructure as a result of the proposed event.
- A clear passageway of 4 metres wide should be maintained for emergency access.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation

14 LTC – Cycle events in Kolodong Industrial Estate

Report Author Richard Wheatley, Traffic Engineer, (Taree office)

File No. S1395/03

Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that approval is granted for these Class 3 Events in Manning Valley Cycle Club's submission for cycle events on Hargreaves Drive and Arkwright Crescent, Kolodong Industrial Estate from October 2016 to March 2017 subject to the following conditions:

- The applicant's Traffic Control Plan (TCP) has been accepted as the TCP as it has been signed by a current RMS accredited person. The requirements include:
 - That a current RMS accredited "Apply TCPs" (Yellow Ticket or Grey Ticket) person will install the TCP.
 - That only current RMS accredited "Traffic Controllers" (Blue Ticket) persons will operate Stop/Slow bats if required, this will include marshals working on the road.
 - The applicant is responsible for organising and funding all aspects of this event including the requirements in the Traffic Management Plan and Traffic Control Plan.
 - The applicant must notify local Police of this event and receive Police approval as set out in the NSW's "Guidelines for Bicycle Races" at least one week prior to the event.
 - The applicant must have current public liability cover at the time of the event to the value of \$20 million.
 - Any use of private land shall have the owner's approval.
 - The organiser shall distribute a news release to local media at least one week in advance and repeated 2 days prior to the event, announcing the event and advising affected residents. The organiser shall provide Police with a copy of the media release and date of issue. The news release shall include dates, times and roads that will be affected.
 - The applicant shall be responsible for informing all emergency services at least a week before the proposed events.

- o A sign informing of the next race to be placed at the entrance to the Kolodong Industrial Estate a few days before each race.
- o The applicant shall be responsible for the cost of repairing any damage caused to Council infrastructure as a result of the proposed event.
- o A clear passageway of 4 metres wide shall be maintained for emergency access.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

15 LTC – Request for Work Zone 29 Lake Street, Forster

Report Author Kumar Kuruppu, Manager Design and Investigation (Forster office)

ECM Index Traffic Committee

Local Traffic Committee Meeting: 5 October 2016

RECOMMENDATION:

It is recommended that:

- A. Committee has no objections to the proposed work zone.
 - B. *Works Zone* signs (R5-25) for Monday to Friday 7:00am – 7:00pm and Saturday 9:00am to 5.00pm be installed at the work zone.
-

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation

INFORMATION ITEMS

16 LTC – Information Items discussed at meeting

Report Author Richard Wheatley, Traffic Engineer, (Taree office)

File No. S638/04

Local Traffic Committee Meeting: 5 October 2016

16.1 Tuncurry Office of Services NSW

Kumar Kuruppu informed the meeting that Council had received a request from Services NSW for their new office in Tuncurry for two on street parking spaces for learner drivers attending their driving test. The new Services NSW office will be on the north eastern corner of Manning Street and Beach Street intersection and the requested learners parking spaces are to be on Beach Street outside the new office. The Committee agreed that individual businesses should not have exclusive parking spaces on the roads and Council should suggest to Services NSW that these spaces be provided in the property's car park.

16.2 Chapmans Road, Tuncurry - Speeding

Kumar Kuruppu tabled a petition of letters received from a number of residents on Chapmans Road Tuncurry complaining that there are a number of motor vehicles, including trucks, travelling over the posted 50 km/h speed limit. Following these complaints, traffic classifier was installed to monitor the speeds and percentage of heavy vehicles using Chapmans Road. Recently collected data was then compared with data collected in March 2016 and presented to the Committee.

Location: [5173] Chapmans Road, 100m West of MR111		
Posted Speed Limit: 50 km/hr		
Traffic Count Statistics	March 2016 08/03/2016 to 16/03/2016	September 2016 14/09/2016 to 21/09/2016
AADT	1440	1619
85 percentile speed	56.9 km/hr	58.3 km/hr
Mean	46.4 km/hr	48.1 km/hr
Maximum	110.7 km/hr	151.4 km/hr
Percentage of heavy vehicles	5.90%	10.20%

Kumar Kuruppu requested the Police to monitor vehicles along Chapmans Road. Michael Martin stated they would add this road to their tasks for speed monitoring.

16.3 Lake Street, Forster – Cycleway

Kumar Kuruppu informed the meeting that Council has been successful in obtaining funding for a cycleway along Lake Street between MacIntosh Street and Little Street. The original proposal was for an on road cycleway, however due to the loss of parking that would occur from an on road cycleway Council was now proposing to build a shared pathway along the southern footpath. The Committee agreed the loss of parking should be avoided and agreed to the change from an on road facility to a shared pathway on the footpath.

It was suggested that the Council review the opportunities to change the route of the proposed pathway away from the front of the Police Station and Court House due to the crowds that can be loitering in front of these buildings. There was suggestion to move the shared pathway south along West Street then to Little Street behind the Police Station. Kumar Kuruppu informed that the proposed alignment along the Lake Street road reserve is within the current cycleway priority list and agreed to investigate the feasibility of changing the route of the pathway.

16.4 Jericho Road, Moorland – B-Double Route

Bob Wilson informed the meeting that he had spoken with a resident from Jericho Road, Moorland about the numbers of B-doubles using the road to access the service station and cafe, especially during the non approved period for B-doubles between 11.00pm to 6.00am. It was recommended Stephen Bromhead's office should write directly to the Council's General Manager to further the issues raised by the resident.

Subsequent to the meeting it has been determined that this area is managed by the member for Port Macquarie. Mr Wilson will advise the resident to contact her for further representation to council.

16.5 The Lakes Way at Failford Road, Darawank – Intersection Safety

Bob Wilson requested a review of safety at the intersection of The Lakes Way and Failford Road, Darawank as there is a dangerous situation for motorists turning right out of Failford Road. People turning right out of Failford Road are unable to see vehicles travelling north on The Lakes Way when they are behind another vehicle turning left into Failford Road. They are making a decision to turn right assuming that there are no other vehicles behind the left turning vehicle and they start their right

turn onto The Lakes Way to be confronted by a through vehicle on The Lakes Way. Council will raise this matter with the RMS as this section of The Lakes Way is under their control.

16.6 The Lakes Way at Aquatic Road, Darawank – Signs

Bob Wilson raised a matter of a sign on The Lakes Way south of Aquatic Road, Darawank that is confusing drivers about the Failford Road location, which is resulting in many drivers turning into Aquatic Road thinking it is Failford Road. Council will raise this matter with the RMS to review the signposting.

16.7 Wingham Road, Wingham – Railway Level Crossing Closure

Richard Wheatley informed the meeting the ARTC will be closing Wingham Road at the railway level crossing just north of the township for the whole weekend of Saturday 29 and Sunday 30 October 2016 for essential repairs of the crossing. The detour for light vehicles will be via Tinonee using the The Bucketts Way and Tinonee Road to access the township of Wingham. Heavy vehicles will travel along The Bucketts Way and Gloucester Road as this route is the alternative route for B-doubles. The ARTC will be managing the traffic arrangements for the road closure and the detours plus undertaking the promotion of the road closure through the media, VMS boards and direct contact with affected businesses.

16.8 Victoria Street, Taree – Road Closure

Richard Wheatley informed the meeting about the annual Taree Night Bazaar to be held on Saturday 26 November 2016 with Victoria Street, Taree closed between Manning Street and Pulteney Street from 2.00pm to 10.00pm. This road closure will be managed and undertaken by Council as done in previous years.

16.9 Next Meeting

The next meeting of this Committee will be held on:

- **Wednesday 23 November 2016 at Forster Office commencing at 10.00am.**

MEETING CLOSURE

The meeting closed at 11.55am

CHAIRPERSON

Richard Wheatley
Traffic Engineer
MidCoast Council (Taree)