

EXTRACT OF MINUTES OF ORDINARY MEETING – 7 FEBRUARY 2024 – STAFF REPORTS

17.2. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 7 DECEMBER 2023

REPORT INFORMATION

Report Author	Richard Wheatley, Team Leader Transport
Date of Meeting	7 February 2024
Authorising Director	Robert Scott, Director Infrastructure & Engineering Services

SUMMARY OF REPORT

This report presents the Minutes of the Local Traffic Committee held on 7 December 2023, for adoption.

RECOMMENDATION

That the Minutes of the Local Traffic Committee meeting held on 7 December 2023 be noted and that the recommendations are adopted.

FINANCIAL / RESOURCE IMPLICATIONS

The costs associated with the installation of signage and line marking will be funded from the current operational budget. The costs for the items are:

- Item 1 is \$1,200.
- Item 2 is \$800

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

DISCUSSION

The Local Traffic Committee meeting was held via emails due to small number of items on Thursday 7 December 2023. The minutes of the meeting are included in Attachment A with the recommendations for each item.

It should be noted that in order for traffic control devices to be approved and installed Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device and the recommendation must then be accepted or rejected by Council.

By noting the minutes and endorsing the recommendations made at the meeting Council is accepting the advice and installing traffic control devices.

CONSULTATION

The Agenda was emailed to members of the Local Traffic Committee and members were requested to reply by email their position and comments on the item. The responses from the relevant Members of Parliament and Policer Officer are listed in the minutes.

Consultation was undertaken in the development of the recommendation in the minutes with Police, RMS and Council staff.

COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is considered when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

LIST OF ATTACHMENTS

The following attachments are available on the meeting page of Council's website under the 'Attachments to Agenda' heading:

Attachment 1 - Minutes of the Local Traffic Committee meeting held 7 December 2023.

17.2. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 7 DECEMBER 2023

REPORT INFORMATION

Report Author	Richard Wheatley, Team Leader Transport
Date of Meeting	7 February 2024
Authorising Director	Robert Scott, Director Infrastructure & Engineering Services

RECOMMENDATION

That the Minutes of the Local Traffic Committee meeting held on 7 December 2023 be noted and that the recommendations are adopted.

17/2024 RESOLUTION

(Moved Cr T Fowler/Seconded Cr P Howard)

That the Minutes of the Local Traffic Committee meeting held on 7 December 2023 be noted and that the recommendations are adopted.

FOR VOTE - Cr J Miller, Cr C Pontin, Cr D West, Cr T Fowler, Cr A Tickle, Cr P Epov, Cr K Stinson, Cr K Bell, Cr P Howard, Cr D Smith, Cr P Sandilands.

AGAINST VOTE – Nil

ABSENT, DID NOT VOTE – Nil

17.2. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 7 DECEMBER 2023

Attachment 1 – Minutes of the Local Traffic Committee Meeting held 7 December 2023.



Local Traffic Committee Meeting – Minutes

7th December 2023 - Held via emails.

The Agenda was emailed to the Committee members for them to respond back on the recommendations.



INTRODUCTION TO LOCAL TRAFFIC COMMITTEE

The Local Traffic Committee is primarily a technical review committee that is required as a function of the delegation of authority to Council from Transport for NSW (TfNSW). TfNSW is the legislated organisation responsible for the control of traffic on all roads in New South Wales. The delegation of functions under the Roads Act 1993 allows Council to manage traffic on Regional and Local Roads, through the use of prescribed traffic control devices, once the advice of NSW Police and TfNSW has been obtained.

The Local Traffic Committee (LTC) is not a committee within the meaning of the Local Government Act, 1993. The operating arrangements for the LTC are contained in "A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – Version 1.3 - 2009", found at the following TfNSW web page: https://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/ltcguidev13_i.pdf

FORMAL (VOTING) MEMBERS

Representative of **MidCoast Council**
Representative of **Transport for NSW (TfNSW)**
Representative of **NSW Police**
Member for Myall Lakes or their nominee
Member for Upper Hunter or their nominee
Member for Port Stephens or their nominee
Member for Port Macquarie or their nominee

QUORUM

While there is no need for a specific quorum to allow an LTC meeting to proceed, any advice can only be returned to the elected Council by the LTC if the views of TfNSW and the NSW Police have been obtained.



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ITEM 1 – ACKNOWLEDGEMENT OF COUNTRY

“We acknowledge the traditional custodians of the land on which we work and live, the Gathang-speaking people and pay my respects to all Aboriginal and Torres Strait Islander people who now reside in the MidCoast Council area. We extend our respect to elders past and present, and to all future cultural-knowledge holders.”

ITEM 2 – RESPONSES

MP Electorate and Police Office for Each Item and Response Mode of Members

Item	MP Electorate		Police Office		TfNSW
	Area	Response	Area	Response	Response
1	Upper Hunter	Email	Taree	Email	Email
2	Myall Lakes	Email	Taree	Email	Email

ITEM 3 – BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

ITEM 4 – DISCLOSURES OF INTEREST

Nil

ITEM 5 – LTC - KING STREET, GLOUCESTER - DISABLED PARKING & 1 HOUR PARKING

Report Author Richard Wheatley, Team Leader Transport

File No. / ECM Index Traffic Committee Items – Parking

Local Traffic Committee Meeting: 7 December 2023

SUMMARY OF REPORT

Investigations have been undertaken following a request from Bucketts Way Neighbourhood Group to change the parking restrictions outside their premises to Disabled Parking and 1 Hour Parking zones.

SUMMARY OF RECOMMENDATION

It is recommended that on the northern side of King Street, Gloucester west of Railway Street outside the Bucketts Way Neighbourhood Group the installation of 14m of Disabled Parking Zone and 11m of 1 Hour Parking 8.30am – 4.30pm Monday to Friday Zone as per attached plan.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage and pavement markings and this work will be funded from the cost centres of Traffic Committee Items. This work has an estimated cost of \$1,200.

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A: Plan of proposed parking restrictions in King Street, Gloucester.

BACKGROUND

Council has received a request from the Bucketts Way Neighbourhood Group to change the parking restrictions outside their premises to Disabled Parking Spaces and 1 Hour Parking zones. This would allow disabled clients to be dropped off in the Disabled Parking Zone and the 1 Hour Parking Zone for other people visiting the Group to park in front.

DISCUSSION

The current parking restriction outside Bucketts Way Neighbourhood Group is a 20m Bus Zone that was used by the local bus service however, this bus service no longer travels down King Street. The Bucketts Way Neighbourhood Group has requested the Bus Zone be replaced with parking that provides for their disabled clients and those attending for short periods.

King Street is mainly residential until the intersection with Railway Street with the Bucketts Way Neighbourhood Group on the north side and Council Offices on the south side then on the eastern side of Railway Street is a heavy vehicle mechanics business. There is 1 Hour

Parking 8.30am – 4.30pm Monday to Friday zone on the southern side of the road outside the Council Offices.

The proposal of 14m of Disabled Parking Zone and 11m of 1 Hour Parking 8.30am – 4.30pm Monday to Friday Zone outside the Bucketts Way Neighbourhood Group was agreed by their manager to provide the best parking arrangements for those attending the group.

CONSULTATION

Discussions have been held with a representative of Bucketts Way Neighbourhood Group that raised this request to change the parking. They fully support the installation of the Disabled Parking Zone and 11m of 1 Hour Parking 8.30am – 4.30pm Monday to Friday Zone No Stopping zone outside their premises.

COMMUNITY IMPACTS

The proposed new parking restrictions will provide better access to those visiting the Bucketts Way Neighbourhood Group. It will not have any negative impact on the other businesses and Council Offices at this end of King Street.

RECOMMENDATION

It is recommended that on the northern side of King Street, Gloucester west of Railway Street outside the Bucketts Way Neighbourhood Group the installation of 14m of Disabled Parking Zone and 11m of 1 Hour Parking 8.30am – 4.30pm Monday to Friday Zone as per attached plan.

DISCUSSION IN BRIEF

Nil. All voting members emailed their support of the recommendations.

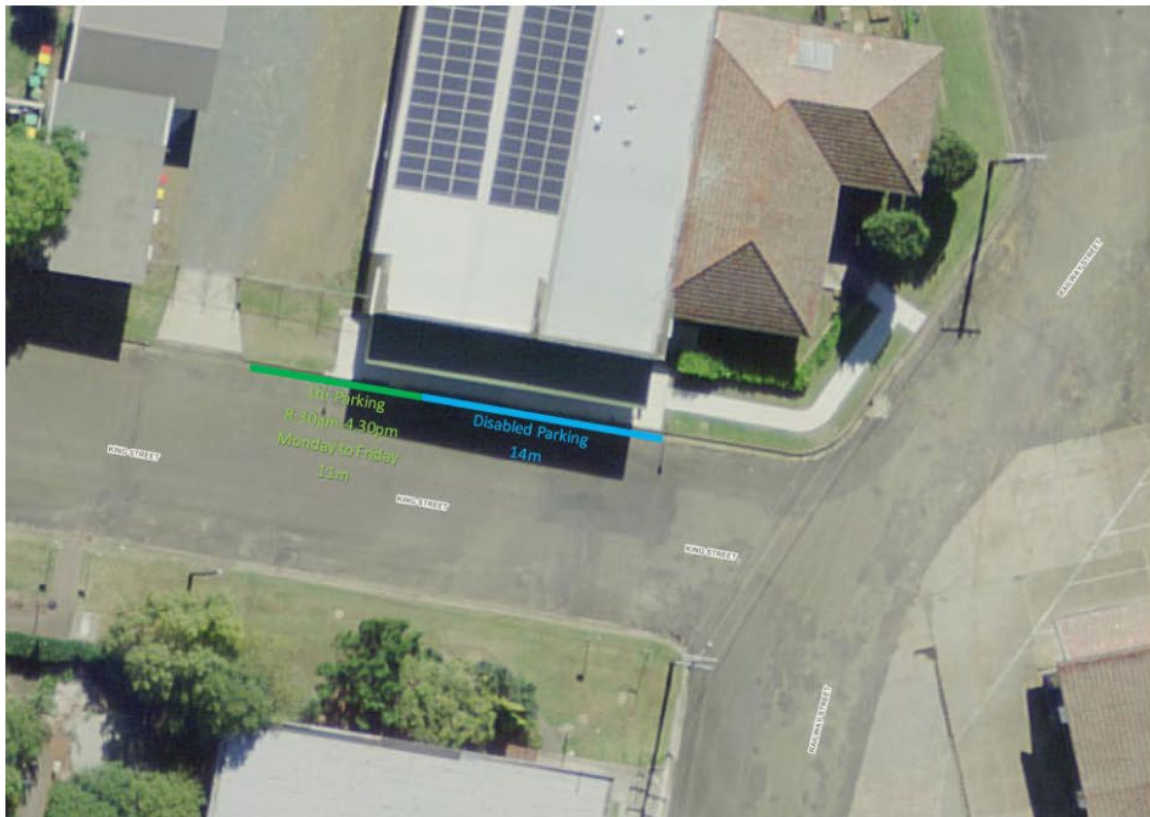
COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

For motion: Unanimous

ANNEXURES

A: Plan of proposed parking restrictions in King Street, Gloucester.



ITEM 6 – LTC- MUDFORD STREET, TAREE – NO PARKING ZONE

Report Author Chris Dimarco, Road Safety
Officer File No. / ECM Index Traffic Committee
Items - Parking
Date of Meeting 7 December 2023.

SUMMARY OF REPORT

Investigations have been undertaken to install a No Parking zone on the southern side of Mudford Street, Taree, adjacent to Manning Gardens Public School.

SUMMARY OF RECOMMENDATION

It is recommended to:

- 1) Install a No Parking zone to display- No Parking 8am-9.30am & 2.30pm-4pm SCHOOL DAYS. The zone distance will be for approximately 35 metres.
- 2) Install courtesy signage-KISS & RIDE AREA 8am-9.30am & 2.30pm-4pm SCHOOL DAYS.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage and this work will be funded from the cost centres of Traffic Committee Items. The work has an estimated cost of \$800.

LEGAL IMPLICATIONS

Nil

ANNEXURE

A: Proposed No Parking Zone upon Mudford Street, Taree

BACKGROUND

MidCoast Council received a request from Manning Gardens Public School to install a No Parking Zone upon Mudford Street, to service the main gate that students are dropped off and picked up by parents and carers. The school believes the installation of a No Parking zone 8am-9.30am & 2.30pm-4pm SCHOOL DAYS will improve safety.

DISCUSSION

Manning Gardens Public School is bounded by Mudford Street and Bushland Drive. The roads are restricted by school zones between 8am-9.30am & 2.30pm-4pm. The main gate fronts Mudford Street. This gate is supervised by school staff during drop off and pick up times. The location of the proposed No Parking zone is currently an unrestricted parking area,

Unrestricted parking is available on the northern side of Mudford street.

CONSULTATION

Councils Road Safety Officer met with the School Principal, Office Manager and the P & C president onsite to discuss the proposal.

COMMUNITY IMPACTS

The proposed No Parking zone will only affect the school community attending the school during drop off and pick up times. Unrestricted parking will be available outside the school zone times.

RECOMMENDATION

It is recommended to:

- 1) Install a No Parking zone to display- No Parking 8am-9.30am & 2.30pm-4pm SCHOOL DAYS. The zone distance will be for approximately 35 metres.
- 2) Install courtesy signage-KISS & RIDE AREA 8am-9.30am & 2.30pm-4pm SCHOOL DAYS.

DISCUSSION IN BRIEF

Nil. All voting members emailed their support of the recommendations.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

For motion: Unanimous

ANNEXURE

A: Proposed No Parking Zone upon Mudford Street, Taree



ITEM 7 – GENERAL BUSINESS

No general business.