

EXTRACT FROM MINUTES OF ORDINARY MEETING - 27 SEPTEMBER 2023 - STAFF REPORTS

16.9. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 17 AUGUST 2023

REPORT INFORMATION

Report Author	Richard Wheatley, Team Leader Transport
Date of Meeting	27 September 2023
Authorising Director	Robert Scott, Director Infrastructure & Engineering Services

SUMMARY OF REPORT

This report presents the Minutes of the Local Traffic Committee held on 17 August 2023, for adoption.

RECOMMENDATION

That the Minutes of the Local Traffic Committee meeting held on 17 August 2023 be noted and that the recommendations are adopted.

FINANCIAL / RESOURCE IMPLICATIONS

The costs associated with the installation of signage and line marking will be funded from the current operational budget. The estimated cost for the one item is \$800.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

DISCUSSION

The Local Traffic Committee meeting was held via emails due to small number of items on Thursday 17 August 2023. The minutes of the meeting are included in Attachment 1 with the recommendations for each item.

It should be noted that in order for traffic control devices to be approved and installed, Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device and the recommendation must then be accepted or rejected by Council.

By noting the minutes and endorsing the recommendations made at the meeting, Council is accepting the advice and installing traffic control devices.

CONSULTATION

The Agenda was emailed to members of the Local Traffic Committee and members were requested to reply by email their position and comments on the item. The responses from the relevant Members of Parliament and Policer Officer are listed in the minutes.

Consultation was undertaken in the development of the recommendation in the minutes with Police, RMS and Council staff.

COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is considered when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

LIST OF ATTACHMENTS

The following attachment is available on the meeting page of Council's website under the 'Attachments to Agenda' heading:

Attachment 1 - Minutes of the Local Traffic Committee meeting held 17 August 2023.

16.9. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 17 AUGUST 2023

REPORT INFORMATION

Report Author	Richard Wheatley, Team Leader Transport
Date of Meeting	27 September 2023
Authorising Director	Robert Scott, Director Infrastructure & Engineering Services

RECOMMENDATION

That the Minutes of the Local Traffic Committee meeting held on 17 August 2023 be noted and that the recommendations are adopted.

384/2023 RESOLUTION

(Moved Cr T Fowler/Seconded Cr A Tickle)

That the Minutes of the Local Traffic Committee meeting held on 17 August 2023 be noted and that the recommendations are adopted.

FOR VOTE - Cr J Miller, Cr C Pontin, Cr T Fowler, Cr A Tickle, Cr K Stinson, Cr K Bell, Cr P Howard, Cr D Smith, Cr P Sandilands.

AGAINST VOTE – Nil

ABSENT, DID NOT VOTE – Cr D West, Cr P Epov.

6.9. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 17 AUGUST 2023

Attachment 1 - Minutes of Local Traffic Committee Meeting August 2023



Local Traffic Committee Meeting – Minutes

17th August 2023 - Held via emails.

The Agenda was emailed to the Committee members for them to respond back on the recommendations.



INTRODUCTION TO LOCAL TRAFFIC COMMITTEE

The Local Traffic Committee is primarily a technical review committee that is required as a function of the delegation of authority to Council from Transport for NSW (TfNSW). TfNSW is the legislated organisation responsible for the control of traffic on all roads in New South Wales. The delegation of functions under the Roads Act 1993 allows Council to manage traffic on Regional and Local Roads, through the use of prescribed traffic control devices, once the advice of NSW Police and TfNSW has been obtained.

The Local Traffic Committee (LTC) is not a committee within the meaning of the Local Government Act, 1993. The operating arrangements for the LTC are contained in "A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – Version 1.3 - 2009", found at the following TfNSW web page: https://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/ltcguidev13_i.pdf

FORMAL (VOTING) MEMBERS

Representative of **MidCoast Council**
Representative of **Transport for NSW (TfNSW)**
Representative of **NSW Police**
Member for Myall Lakes or their nominee
Member for Upper Hunter or their nominee
Member for Port Stephens or their nominee
Member for Port Macquarie or their nominee

QUORUM

While there is no need for a specific quorum to allow an LTC meeting to proceed, any advice can only be returned to the elected Council by the LTC if the views of TfNSW and the NSW Police have been obtained.

(Minutes ECM 16147646)



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ITEM 1 – ACKNOWLEDGEMENT OF COUNTRY

“We acknowledge the traditional custodians of the land on which we work and live, the Gathang-speaking people and pay my respects to all Aboriginal and Torres Strait Islander people who now reside in the MidCoast Council area. We extend our respect to elders past and present, and to all future cultural-knowledge holders.”

ITEM 2 – RESPONSES

MP Electorate and Police Office for Each Item and Response Mode of Members

Item	MP Electorate		Police Office		TfNSW
	Area	Response	Area	Response	Response
1	Myall Lakes	Email	Forster	Email	Email

ITEM 3 – BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

ITEM 4 – DISCLOSURES OF INTEREST

Nil

ITEM 1 – LTC – TUNCURRY STREET, TUNCURRY – BUS ZONE

Report Author Chris Dimarco, Road Safety Officer

File No. / ECM Index

Date of Meeting 17 August 2023.

Authorising Director Engineering and Infrastructure Services

SUMMARY OF REPORT

Investigations have been undertaken to consider the increase of restricted times for the Bus Zone upon the western side of Tuncurry Street, Tuncurry adjacent to the Tuncurry Primary School.

SUMMARY OF RECOMMENDATION

It is recommended to:

- 1) Increase the Bus Zone hours upon the western side of Tuncurry Street, adjacent to the Tuncurry Primary School to mirror the school zone times. Proposed increase of zone to display-BUS ZONE 8am-9.30am & 2.30pm-4pm SCHOOL DAYS.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage and this work will be funded from the cost centres of Traffic Committee Items. The work has an estimated cost of \$800.

LEGAL IMPLICATIONS

Nil

BACKGROUND

Council received a request from the Manager of Forster Buslines requesting an increase of the time restrictions of the current bus zone on school days that is currently 8.30am-9.30am & 2.30pm-4 pm. Buslines requested the zone be increased to mirror the school zone times. Forster Buslines is concerned at the number of cars that are conflicting with buses due to an increase in vehicle movements between 8am and 8.30am.

Unrestricted parking is available on the eastern side of Tuncurry Street opposite the school. A school crossing is available in Tuncurry Street north of the bus zone.

DISCUSSION

Tuncurry Primary School is located on Tuncurry Street, Tuncurry. A 40km/h school zone exists to service the school between 8am-9.30am & 2.30am- 4pm on school days.

Observations of the bus zone confirmed the buses were arriving outside of the current bus zone time restrictions and drivers were dropping off children causing conflict between buses and other vehicles.

CONSULTATION

The Tuncurry School Principal was contacted and was fully aware of the recent incidents regarding the conflict between buses and other parents dropping off children to attend Outside School Hours Care (OSHC) at the school. The School Principal fully supports aligning the bus zone times with the school zone times to improve safety.

COMMUNITY IMPACTS

The proposed increase to the Bus Zone will not remove any parking spaces, however, will restrict drivers from parking outside the school in the bus zone for the school zone times. The proposed changes will increase the bus zone by 30 minutes in the mornings.

RECOMMENDATION

It is recommended to:

- 1) Increase the Bus Zone hours upon the western side of Tuncurry Street, adjacent to the Tuncurry Primary School to mirror the school zone times. Proposed increase of zone to display-BUS ZONE 8am-9.30am & 2.30pm-4pm SCHOOL DAYS.

DISCUSSION IN BRIEF

Nil. All voting members emailed their support of the recommendations.

COMMITTEE RECOMMENDATION

That the Local Traffic Committee recommend that Council adopt the above recommendation.

For motion: Unanimous

ATTACHMENTS

A: Tuncurry Street, Tuncurry - Bus Zone



ITEM 9 – GENERAL BUSINESS

No general business.