

## **EXTRACT FROM MINUTES OF ORDINARY MEETING – 26 JULY 2023 – STAFF REPORTS**

### **16.6. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 15 JUNE 2023**

#### **REPORT INFORMATION**

<b>Report Author</b>	<b>Richard Wheatley, Team Leader Transport</b>
<b>Date of Meeting</b>	<b>26 July 2023</b>
<b>Authorising Director</b>	<b>Robert Scott, Director Infrastructure &amp; Engineering Services</b>

#### **SUMMARY OF REPORT**

This report presents the Minutes of the Local Traffic Committee held on 15 June 2023, for adoption.

#### **RECOMMENDATION**

It is recommended that the Minutes of the Local Traffic Committee meeting held on 15 June 2023 be noted and that the recommendations are adopted.

#### **FINANCIAL / RESOURCE IMPLICATIONS**

The costs associated with the installation of signage and line marking will be funded from the current operational budget. The costs for the one item is \$800.

#### **LEGAL IMPLICATIONS**

Nil.

#### **RISK IMPLICATIONS**

Nil.

#### **DISCUSSION**

The Local Traffic Committee meeting was held electronically via email on Thursday 15 June 2023 due to the small number of items. The minutes of the meeting are included in Attachment A with the recommendations for each item. The minutes also contain a table for each item identifying the respective LTC members and the method of response.

It should be noted that in order for traffic control devices to be approved and installed Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device and the recommendation must then be accepted or rejected by Council.

By noting the minutes and endorsing the recommendations made at the meeting Council is accepting the advice and installing traffic control devices.

## CONSULTATION

The Agenda was emailed to members of the Local Traffic Committee and members were requested to reply by email their position and comments on the item. The responses from the relevant Members of Parliament and Policer Officer are listed in the minutes.

Consultation was undertaken in the development of the recommendation in the minutes with Police, RMS and Council staff.

## COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is considered when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

## LIST OF ATTACHMENTS

The following attachment is available on the meeting page of Council's website under the 'Attachments to Agenda' heading:

Attachment 1 - Minutes of the Local Traffic Committee meeting held 15 June 2023

## 16.6. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 15 JUNE 2023

### REPORT INFORMATION

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<b>Date of Meeting</b>	<b>26 July 2023</b>
<b>Authorising Director</b>	<b>Robert Scott, Director Infrastructure &amp; Engineering Services</b>

### RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 15 June 2023 be noted and that the recommendations are adopted.

### **284/2023 RESOLUTION**

(Moved Cr T Fowler/Seconded Cr J Miller)

It is recommended that the Minutes of the Local Traffic Committee meeting held on 15 June 2023 be noted and that the recommendations are adopted.

FOR VOTE - Cr J Miller, Cr C Pontin, Cr D West, Cr T Fowler, Cr A Tickle, Cr K Bell, Cr D Smith, Cr P Howard

AGAINST VOTE – Nil

ABSENT, DID NOT VOTE – Cr P Sandilands, Cr K Stinson, Cr P Epov

**16.6. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 15 JUNE 2023**

**ATTACHMENT 1 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD 15 JUNE 2023**



## **Local Traffic Committee Meeting – Minutes**

### **15<sup>th</sup> June 2023 - Held via emails.**

**The Agenda was emailed to the Committee members for them to respond back on the recommendations.**

## **INTRODUCTION TO LOCAL TRAFFIC COMMITTEE**

The Local Traffic Committee is primarily a technical review committee that is required as a function of the delegation of authority to Council from Transport for NSW (TfNSW). TfNSW is the legislated organisation responsible for the control of traffic on all roads in New South Wales. The delegation of functions under the Roads Act 1993 allows Council to manage traffic on Regional and Local Roads, through the use of prescribed traffic control devices, once the advice of NSW Police and TfNSW has been obtained.

The Local Traffic Committee (LTC) is not a committee within the meaning of the Local Government Act, 1993. The operating arrangements for the LTC are contained in “A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – Version 1.3 - 2009”, found at the following TfNSW web page: [https://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/ltcguidev13\\_i.pdf](https://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/ltcguidev13_i.pdf)

## **FORMAL (VOTING) MEMBERS**

Representative of **MidCoast Council**  
Representative of **Transport for NSW (TfNSW)**  
Representative of **NSW Police**  
**Member for Myall Lakes** or their nominee  
**Member for Upper Hunter** or their nominee  
**Member for Port Stephens** or their nominee  
**Member for Port Macquarie** or their nominee

## **QUORUM**

While there is no need for a specific quorum to allow an LTC meeting to proceed, any advice can only be returned to the elected Council by the LTC if the views of TfNSW and the NSW Police have been obtained.

(Minutes ECM 16147646)

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## ITEM 1 – ACKNOWLEDGEMENT OF COUNTRY

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*“I acknowledge the traditional custodians of the land on which we meet today, the Gathang-speaking people and pay my respects to all Aboriginal and Torres Strait Islander people who now reside in the MidCoast Council area. I extend my respect to elders past and present, and to all future cultural-knowledge holders.”*

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## ITEM 2 – RESPONSES

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### MP Electorate and Police Office for Each Item

Item	MP Electorate	Response	Police Office	Response
1	Port Stephens	Telephone	Port Stephens	Email

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## ITEM 3 – BUSINESS ARISING FROM PREVIOUS MINUTES

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Nil

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## ITEM 4 – DISCLOSURES OF INTEREST

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Nil

## **ITEM 1 – LTC – BOONER STREET, HAWKS NEST- PROPOSED ELECTRIC VEHICLE (EV) CHARGING SITE**

**Report Author**            **Chris Dimarco, Road Safety Officer**

**File No. / ECM Index**

**Local Traffic Committee Meeting**

**15 June 2023**

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### **SUMMARY OF REPORT**

Investigations have been undertaken to consider the suitability of installing EV charging stations on Booner Street, Hawks Nest.

### **SUMMARY OF RECOMMENDATION**

Install 12 metres of two-hour EV parking zone on the northern side of Booner street, Hawks Nest, with 6 metres of the zone on either side of the electricity pole opposite Russell Street.

### **FINANCIAL/RESOURCE IMPLICATIONS**

Council will be responsible for the costs associated with the installation of signage and this work will be funded from the cost centres of Traffic Committee Items. The work has an estimated cost \$800.

### **LEGAL IMPLICATIONS**

Nil

### **BACKGROUND**

Essential energy approached Council offering to partner in an Electric Vehicle (EV) charging program. Several sites in Tea Gardens and Hawks Nest were inspected and deemed unsuitable due to lack of suitable infrastructure and opposition by local business. Booner Street met technical requirements.

### **DISCUSSION**

The program will provide destination style EV chargers within communities where fast style chargers are unlikely to be viable for some time. The Hawks Nest / Tea Gardens area was identified as a potential location that aligns with the goals of this program. EV users can 'top up' whilst in the Hawks Nest / Tea Gardens area by using destination style chargers. This ensures that EV users can confidently travel within this region and ensures they have enough range to access fast charging systems in larger nearby localities. The site identified for the unit is in Booner Street Hawks Nest, adjacent to the Reflections Holiday Park. There is an existing 1/4P parking area and unrestricted parking area that can be modified to accommodate two parking spots which are time limited to 2 hours. Six metres of the 1/4P parking area and six metres of the unrestricted parking area will be allocated to the EV charging area. Approximately 40 metres of the 1/4P parking zone will remain. Approximately 250 metres of the unrestricted parking zone west to the nearest cross street of Illaroo Street will remain.

A feasibility assessment by Essential Energy on the potential site has been completed with all technical indicators rated as 'very good' or 'excellent'.

Comment has been sought on this proposal from both the Reflections Holiday Park Manager and the Chairperson of the Myall Coast Chamber of Commerce and Tourism. Both are supportive of the pilot

program and recognise this opportunity to get EV charging infrastructure into this locality to support visitors, tourism and locals.

## **CONSULTATION**

The Reflections Holiday Park Manager and the Chairperson of the Myall Coast Chamber of Commerce and Tourism have both been approached regarding this proposal. There is support from both parties regarding the program and the location for the charger.

## **COMMUNITY IMPACTS**

One 1/4P 9am-8pm parking space and one unrestricted parking space will be reallocated for parking only for vehicles utilising the EV charging stations. It is anticipated the benefits to the community will outweigh the loss of the two parking spaces which are generally underutilised.

## **RECOMMENDATION**

Install 12 metres of two-hour EV parking zone on the northern side of Booner street, Hawks Nest, with 6 metres of the zone on either side of the electricity pole opposite Russell Street.

## **DISCUSSION IN BRIEF**

Senior Constable Craig Shaw stated in his email: "I note that parking in this area during peak seasons is difficult. Whilst this is only two parking spaces, I believe that this will become a compliance issue in relation to other vehicles parking in the charging stations during peak times. With that said, I have no objections to this proposal."

Kate Washington MP Office stated over the phone they would have no objections to this recommendation.

## **COMMITTEE RECOMMENDATION**

**That the Local Traffic Committee recommend that Council adopt the above recommendation.**

**For motion: Unanimous**

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## ANNEXURES

**A:** Proposed EV charging location-Booner Street Hawks Nest

**B:** Proposed EV charging location-Street View 2008-Booner Street Hawks Nest, intersection of Russell Street.

**A:**



**B:**



## ITEM 9 – GENERAL BUSINESS

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No general business.