

EXTRACT FROM MINUTES OF ORDINARY MEETING 23 MARCH 2022 – STAFF REPORTS

15.6. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 9 FEBRUARY 2022

REPORT INFORMATION

Report Author	Jacob Harty, Traffic Engineer
Date of Meeting	23 March 2022
Authorising Director	Robert Scott, Director Infrastructure & Engineering Services

SUMMARY OF REPORT

This report presents the Minutes of the Local Traffic Committee held on 9 February 2022, for adoption.

RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 9 February 2022 be noted and that the recommendations are adopted.

FINANCIAL / RESOURCE IMPLICATIONS

Items 5-6 will result in costs associated with the installation of signage and pavement marking totalling \$600. This work will be funded from the current operational budget.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

DISCUSSION

The Local Traffic Committee meeting was held on Wednesday 9 February 2022 at Council's administration building, Yalawanyi Ganya. The minutes of the meeting are included in Attachment 1 with the recommendations for each item.

It should be noted that in order for traffic control devices to be approved and installed, Council must seek the opinion of members of the Local Traffic Committee. The Committee make a recommendation to install a device and the recommendation must then be accepted or rejected by Council.

By noting the minutes and endorsing the recommendations made at the meeting, Council is accepting the advice and installing traffic control devices.

CONSULTATION

Attendees at the Local Traffic Committee meeting are listed in the minutes. Consultation was undertaken in the development of the recommendations in the minutes with Police, RMS and Council staff.

COMMUNITY IMPACTS

Community impact (negative and positive) is considered by the Local Traffic Committee in its deliberations for each item. A whole of community impact is considered when formulating the recommendations within the regulations, standards and guidelines that administer the roads, traffic management and road safety.

ATTACHMENTS – UNDER 50 PAGES

1: Minutes of the Local Traffic Committee meeting held 9 February 2022
Attachment 1 will follow immediately after this Report.

15.6. MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD 9 FEBRUARY 2022

RECOMMENDATION

It is recommended that the Minutes of the Local Traffic Committee meeting held on 9 February 2022 be noted and that the recommendations are adopted.

106/2022 RESOLUTION

(Moved Cr T Fowler/Seconded Cr A Tickle)

It is recommended that the Minutes of the Local Traffic Committee meeting held on 9 February 2022 be noted and that the recommendations are adopted.

FOR VOTE - Cr A Tickle, Cr J Miller, Cr C Pontin, Cr K Smith, Cr D Smith, Cr K Bell, Cr P Epov,

Cr T Fowler

AGAINST VOTE - Nil

ABSENT, DID NOT VOTE - Cr P Howard, Cr D West, Cr P Sandilands

INFRASTRUCTURE & ENGINEERING SERVICES

ATTACHMENT 1

**MINUTES OF LOCAL TRAFFIC
COMMITTEE MEETING HELD
9 FEBRUARY 2022**

ORDINARY MEETING

23 March 2022



Local Traffic Committee Meeting – Minutes

Wednesday 9 February 2022

Yalawanyi Ganya (Council Administration Building)

2 Biripi Way, Taree

Manning Room – 11am



INTRODUCTION TO LOCAL TRAFFIC COMMITTEE

The Local Traffic Committee is primarily a technical review committee that is required as a function of the delegation of authority to Council from Transport for NSW (TfNSW). TfNSW is the legislated organisation responsible for the control of traffic on all roads in New South Wales. The delegation of functions under the Roads Act 1993 allows Council to manage traffic on Regional and Local Roads, through the use of prescribed traffic control devices, once the advice of NSW Police and TfNSW has been obtained.

The Local Traffic Committee (LTC) is not a committee within the meaning of the Local Government Act, 1993. The operating arrangements for the LTC are contained in "A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – Version 1.3 - 2009", found at the following TfNSW web page: https://www.rms.nsw.gov.au/business-industry/partners-suppliers/documents/technical-manuals/ltcguidev13_i.pdf

FORMAL (VOTING) MEMBERS

Representative of **MidCoast Council**
Representative of **Transport for NSW (TfNSW)**
Representative of **NSW Police**
Member for Myall Lakes or their nominee
Member for Upper Hunter or their nominee
Member for Port Stephens or their nominee
Member for Port Macquarie or their nominee

QUORUM

While there is no need for a specific quorum to allow an LTC meeting to proceed, any advice can only be returned to the elected Council by the LTC if the views of TfNSW and the NSW Police have been obtained.

PROPOSED MEETING DATES FOR 2022

February 9th	Yalawanyi Ganya - Manning Room	11:00 AM
April 6th	Yalawanyi Ganya - Manning Room	10:00 AM
June 1st	Yalawanyi Ganya - Manning Room	10:00 AM
August 3rd	Yalawanyi Ganya - Manning Room	10:00 AM
October 5th	Yalawanyi Ganya - Manning Room	10:00 AM
December 7th	Yalawanyi Ganya - Manning Room	10:00 AM



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ITEM 1 – ACKNOWLEDGEMENT OF COUNTRY

“I acknowledge the traditional custodians of the land on which we meet today, the Gathang-speaking people and pay my respects to all Aboriginal and Torres Strait Islander people who now reside in the MidCoast Council area. I extend my respect to elders past and present, and to all future cultural-knowledge holders.”

ITEM 2 – ATTENDANCE

Cr Troy Fowler (Chair)
Cr Katheryn Smith – Member for Upper Hunter representative
District Inspector Timothy Bayly – NSW Police
Mark Morrison – TfNSW
Robert Whitney – Member for Myall Lakes representative
Richard Wheatley – MidCoast Council
Jacob Harty – MidCoast Council

Apologies:

Adrian Panuccio
Chris Dimarco
Christine George

ITEM 3 – BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

ITEM 4 – DISCLOSURES OF INTEREST

Nil

ITEM 5 – COMMERCE STREET, TAREE – BUS ZONE

Report Author Jacob Harty, Traffic Engineer

Date of Meeting 9 February 2022

SUMMARY OF REPORT

Investigations have been undertaken into a request to adjust the existing Bus Zone on Commerce Street, Taree, adjacent to Ormsby House.

SUMMARY OF RECOMMENDATION

It is recommended that the Bus Zone adjacent to 24 Commerce Street, Taree (Ormsby House) be shifted south towards Albert Street and increased to 30m in length.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be responsible for the costs associated with the installation of signage. This work will be funded from the cost centres of Traffic Committee Items. The work has an estimated cost of \$600.

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A: Location of proposed Bus Zone

BACKGROUND

Ormsby House is a Council owned building, run by the Manning Valley Senior Citizens Association. Works are being planned at Ormsby House to improve accessibility into the centre. The works involve creating a one-way thoroughfare entering from a new driveway on Commerce Street and exiting onto Albert Street. The new driveway location on Commerce Street falls within an existing Bus Zone, necessitating a shift of the Bus Zone.

DISCUSSION

The existing Bus Zone on Commerce Street adjacent to Ormsby House is located 16m north of the Albert Street roundabout. There are no other roadside parking restrictions in this area.

The existing Bus Zone length is 22m long, which is short of what is recommended in Austroads Guide to Road Design Part 3 – Geometric Design, and what is required under Road Rule 195 for a standard bus stop with a J-pole (20m before the sign, 10m after the sign).

CONSULTATION

Council's Traffic Engineer has liaised with Council Property staff and management from the local bus service provider.

COMMUNITY IMPACTS

This will have minimal community impacts.

DISCUSSION IN BRIEF

The Committee members agreed with the Officer's recommendation.

COMMITTEE RECOMMENDATION

It is recommended that the Bus Zone adjacent to 24 Commerce Street, Taree (Ormsby House) be shifted south towards Albert Street and increased to 30m in length.

For motion: Unanimous

ANNEXURES

A: Location of proposed Bus Zone



ITEM 6 – ALBERT STREET, TAREE – DISABLED PARKING

Report Author **Jacob Harty, Traffic Engineer**
Date of Meeting **9 February 2022**

SUMMARY OF REPORT

Investigations have been undertaken into the provision of disabled parking spaces on the southern side of Albert Street, Taree, east of Manning Street.

SUMMARY OF RECOMMENDATION

It is recommended that 2 disabled parking spaces are installed on the southern side of Albert Street, Taree, east of Manning Street, and 1 existing disabled space at this location is replaced with 2P parking.

FINANCIAL/RESOURCE IMPLICATIONS

Council will be not be responsible for the associated costs.

LEGAL IMPLICATIONS

Nil.

ANNEXURES

A: Proposed disabled parking changes
B: Proposed disabled parking layout

BACKGROUND

Council is currently assessing a development at 63-65 Manning Street, Taree. The development proposes to remove an existing driveway access to the property in Albert Street and replace with spaces available for parking. The applicant has proposed that 2 disabled parking spaces are constructed in the location of the existing driveway access.

DISCUSSION

Parking in the area is 2P, and an existing disabled parking space is located 5 spaces east of the driveway proposed for removal. The existing disabled space lacks a shared area and kerb ramp as required by Australian Standards. The proposed works would provide 1 additional disabled space, improve access to meet Australian Standards, and provide an additional 2P parking space.

CONSULTATION

Council's Traffic Engineer has liaised with Council Development Engineering staff.

COMMUNITY IMPACTS

This will have minimal community impacts.

DISCUSSION IN BRIEF

Provision of 1 disabled parking space and 1 short term 15 minute parking space was discussed as an alternative, however ultimately the Committee members agreed with the Officer's recommendation.

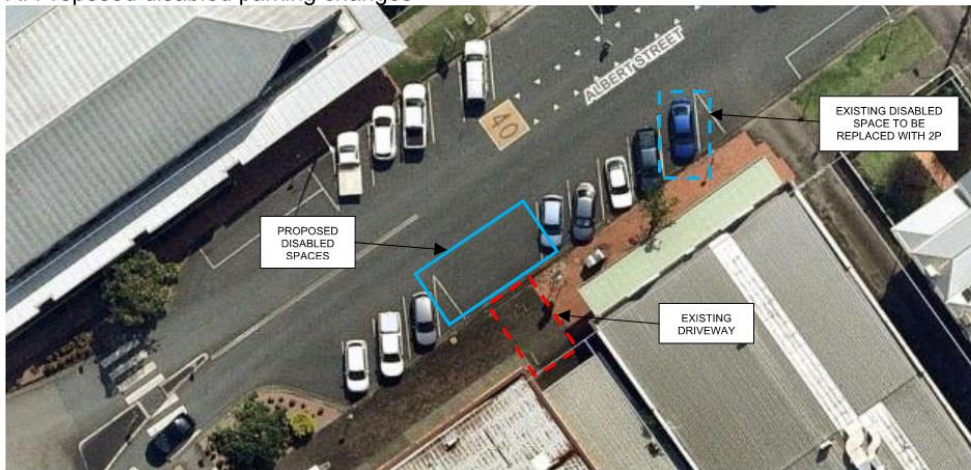
COMMITTEE RECOMMENDATION

It is recommended that 2 disabled parking spaces are installed on the southern side of Albert Street, Taree, east of Manning Street, and 1 existing disabled space at this location is replaced with 2P parking.

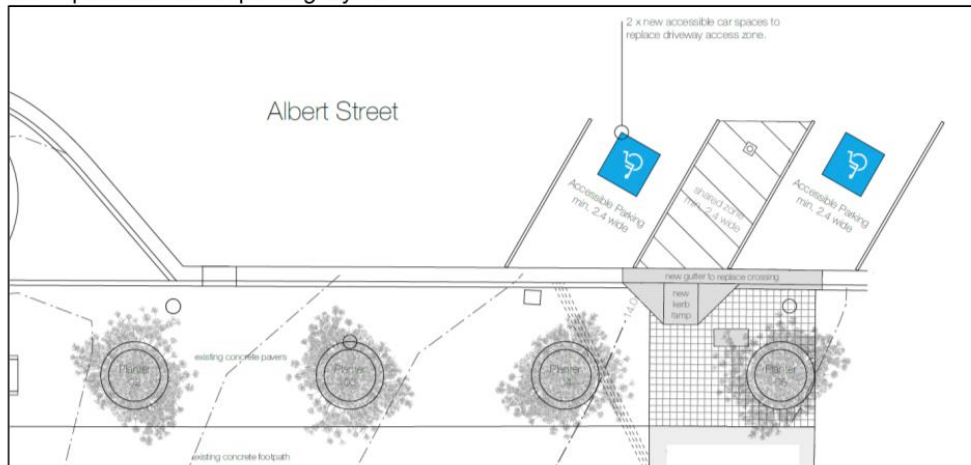
For motion: Unanimous

ANNEXURES

A: Proposed disabled parking changes



B: Proposed disabled parking layout



ITEM 7 – GENERAL BUSINESS

i. Airport No Stopping Zone on Main Street, Cundletown

Council's Traffic Engineer spoke to a request from the Taree Airport's Senior Reporting Officer for Council to install a No Stopping zone along Main Street, Cundletown, on both sides of the road in front of Taree Airport. The signs are required due to issues they are having with trucks and trailers parking along the road, which is a safety issue, especially for planes approaching from the south. The issue was raised in the airport's annual technical inspection report. The Committee members were supportive of the proposal with appropriate consultation with the adjacent business. A report will be prepared and submitted to LTC members.

ii. Traffic Issues on The Lakes Way, Charlotte Bay

LTC Chair, Cr Fowler raised the issues of bus safety and the speed zone along The Lakes Way at Charlotte Bay, adjacent to Charlotte Bay Street. Council staff will review bus safety and liaise with TfNSW regarding the speed limit.

iii. Crash at intersection of Bullocky Way and The Pacific Highway

District Inspector Timothy Bayly spoke about the recent fatal crash at intersection of Bullocky Way and The Pacific Highway. TfNSW representatives will be inspecting the site and will liaise with Police.