

Arts & Creative Industries Reference Group

Date	29 February 2024	Time	10am to 12noon
Venue	Yalawanyi Ganya	Note-taker	Rachel Piercy
Present	Mayor Claire Pontin, Deputy Mayor Alan Tickle, Cr Jeremy Miller, Paul de Szell, Alex Mills, Renee Collocott, Rachel Piercy, Alana Parkins, Jennifer Power, Mark Sampson, Leigh Vaughan & Wendy Buswell.		
Apologies	Grant Saunders		

Meeting Items

Item	Key points/actions
1	<p>Arts Grants Program Development</p> <ul style="list-style-type: none"> • The development, roll out and application of MASP is time sensitive, Council has made the sum of \$15,000 available and to be distributed by end of 2023/24FY. • Draft Guidelines, application and framework presented. • Discussions took place to ensure the process is simple to apply and administer and the objectives of the program align with Council priorities. • Group aligned to the following framework: <ul style="list-style-type: none"> ○ adopted MidCoast Cultural Plan ○ existing Council's protocols and procedures for financial and grants management ○ Applications are assessed on the suitability of the project against a selection criteria, grant objectives and guidelines aligned to the MidCoast Cultural Plan ○ Advice provided by Arts & Creative Industries Reference Group to minimise applicants' administration while maintaining a transparent integrity to public funds management. • It was recommended that: <ul style="list-style-type: none"> ○ Each applicant is capped at \$5,000 maximum per submission. ○ Applicants must be artists, creatives practitioners or organisations who reside in the LGA. Suitability list included in Guidelines.

- All applications will be assessed by the Arts & Creative Industries Reference Group and the Cultural Development Officer who will make recommendations of successful applications for final approval by Council.

Next meeting

Date	23 April 2024	Time	9:30am to 12:30pm
Venue	Yalawanyi Ganya	Note-taker	Rachel Piercy