

MEETING NOTES




Arts & Creative Industries Reference Group

Date	1/02/2024	Time	10:30am to 12:30pm
Venue	Yalawanyi Ganya - Barrington Room	Note-taker	Rachel Piercy
Present	Mayor Claire Pontin, Cr Jeremy Miller, Cr Alan Tickle, Paul de Szell, Alex Mills, Renee Collocott, Donna Hudson, Rachel Piercy, Alana Parkins, Jennifer Power, Mark Sampson, Grant Saunders, Leigh Vaughan, Wendy Buswell.		
Apologies	Karen Kerkhoven		

Meeting Items

Item	Key points/actions
1	Acknowledgement of Country Mayor Claire Pontin delivered the Acknowledgment of Country
2	WHS + housekeeping Alex Mills delivered the WHS + Housekeeping requirements for the group.
3	Welcome and introductions Councillors, Staff and Reference Group members introduced themselves and spoke about the reasons for being on the reference group.
4	Purpose of Reference Group Alex Mills presented the purpose of the reference group. <ul style="list-style-type: none">• To provide strategic advice to Council on the planning, development and delivery of services to support the arts and creative industries in the MidCoast region.• Support the implementation of the MidCoast Cultural Plan 2036.• Encourage collaboration across the sector in order to build capacity and create additional opportunities for the arts and creative industries. Reference was made to some of the challenges and opportunities this group will face including LGA size, diverse industries, limited funds, new grants program and small Cultural Development team.

5	<p>Governance Induction</p> <p>Governance package delivered by Donna Hudson, included CODE of conduct, Reference group guidelines, volunteer framework, WHS, EEO, conflicts of interest, confidentiality, media policy, grievance and complaint policy, breaches.</p> <p>Confidentiality forms signed by those present.</p> <p>ACTION: On-line participants to be sent forms to be signed.</p>
6	<p>Next meeting date/s/Group distribution list</p> <p>All members present accepted a group distribution list.</p> <p>Next meeting - Decided for the second meeting will be Thursday 29 February 2024 10am to 12noon Yalawanyi Ganya Barrington Room.</p> <p>Following this the meetings will take place every 8 to 10 weeks/ Thursday/AM</p> <p>Suggested dates will be circulated.</p>
7	<p>Overview of the new approach to the Cultural Plan 2036</p> <p>Alex Mills shared the new approach to the Cultural Plan 2036</p> <p>A STRENGTHS-BASED APPROACH</p>  <p>Members shared some possible external grant opportunities currently available:</p> <p>Penfolds Evermore Grant Now Open Penfolds Sustainability</p> <p>Vibrant Streets Package Transport for NSW</p>

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Arts Grants Program Development

Renee Collocott presented the history, framework and future possibilities of the new MCC Arts grants program.

Initial discussions took place including alignment with the other Council grant programs, purpose of the grant, reach and timeframes. This has been identified as priority for the reference group, and will be discussed at the next meeting.

ACTIONS: share links to members:

MidCoast Cultural Plan 2036 [Cultural Plan 2036 - MidCoast Council \(nsw.gov.au\)](#)

Country Arts Support Program (CASP) The Country Arts Support Program (CASP) is an annual small grants program funded by Create NSW and managed by [Regional Arts Development Organisations \(RADOs\)](#).

The CASP grants program:

- supports community arts and cultural development in regional NSW
- assists locally determined community arts and cultural activities
- increases opportunities for regionally based groups to access a range of arts programs
- enables communities to explore and express their cultural identities
- brings social and economic benefits to the community through training, employment and promotional opportunities
- leads to greater awareness and appreciation of cultural diversity
- increases the sustainability and resilience of regionally based community arts organisations.

How to upload events onto Council platforms:

My Community Directory: [MidCoast \(NSW\) Community Directory \(mycommunitydirectory.com.au\)](#)

Barrington Coast 'What's on': [Submit an Event | Barrington Coast](#)

Next meeting

Date	29 February 2024	Time	10am to 12noon
Venue	Yalawanyi Ganya - Spotted Gum	Note-taker	Rachel Piercy