

## Details

Alteration       Downsize       Lockable top       Pit installation

Other (please specify)

Disconnection      If disconnecting, is this property tenanted or otherwise occupied \*       Yes       No

\* If the property is tenanted, or later found to be tenanted, MidCoast Council has the right to refuse this application.

## Property details

Lot/Portion       Section       DP/SP

House/unit number       Street

Town       Postcode

Owner's name

Owner's address

Telephone number       Mobile number

Email address

Applicant's name

Applicant's address

Applicant's signature       Date

Telephone number       Mobile number

Email address

Please upload or complete a location sketch below to mark the desired relocation - your application will not be processed without this being completed.

**Show:**

1. Lot boundaries
2. Desired location of meter if practical

## Office use only

Property ID       Land ID       Work order

Fee paid       Date paid       Receipt number

Comments

(eg LHS, RHC, location etc)

## Disclaimer regarding costs for construction work

It should be noted that MidCoast Council's fixed fees for construction work cover `normal' conditions expected to be discovered during construction work. Where `abnormal' conditions are encountered, such as:

- Rock, requiring heavier construction equipment
- Significant tree root intrusion
- Water charged ground, requiring dewatering equipment
- Significant or unexpected utility services (e.g. stormwater pipes, optic fibre, underground power, etc)
- Steep ground
- Difficult site access, due to the presence of existing structures adjacent or over the utility service
- A request to undertake the work using directional drilling either to comply with the requirements of another authority, or where this work has not specifically been allowed for
- Traffic control is required to ensure the safety of construction workers

MidCoast Council advises that additional costs may be incurred to complete the work, and the applicant agrees to meet the additional costs to complete the work.

Wherever possible, MidCoast Council undertakes to warn the applicant of potential additional costs where a site inspection indicates the above construction difficulties may occur. However, the final cost for the work will be assessed by personnel after completing the work and additional costs may be invoiced to the applicant at MidCoast Council's sole discretion.

## Fees

A water meter alteration fee applies. Please refer to Council's adopted fees and charges at [www.midcoast.nsw.gov.au](http://www.midcoast.nsw.gov.au). For specific fees related to this application refer to the Water Services **Fact Sheet** available on the Forms page of our website or contact Customer Service for more information prior to lodgement.

## Payment options

If you are posting your application to Council, please select your intended payment method

- I/we have attached a cheque payable to MidCoast Council in the required amount
- I/we would like to pay via credit card (merchant fee may apply), please arrange for Council's customer service to contact me/us for payment details. *Note: if the credit card payment is to be made by someone other than the applicant / owner, please specify below:*

Name

Contact phone

## How to lodge this form

Completed form can be:

- forwarded by post with payment, including any required documents; or
- lodged at our Customer Service Counter - Monday to Friday (excluding Public Holidays).

**Privacy:** This information is required to assist with your application and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in our Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting us.

MidCoast Council | Yalawanyi Ganya | 2 Biripi Way Taree | PO Box 482 Taree  
Phone 02 7955 7777 | email [council@midcoast.nsw.gov.au](mailto:council@midcoast.nsw.gov.au)  
[www.midcoast.nsw.gov.au](http://www.midcoast.nsw.gov.au)