

## Hirer's details

Hirer's name  ACN

Hirer's address

Postal address

Telephone number  Mobile number

Email address

Hirer's occupation  Driver's licence no

## Terms of agreement

Annual hire from  to

Casual hire from  to

Proposed use of standpipe

Number of standpipes 25mm  65mm  Meter No.

Is instruction in the use of standpipes required?  Yes  No Number of people requiring instruction

## Declaration

I declare personally or on behalf of the organisation named in the *Metered Standpipe Application* that the information provided in the application form is true and correct. I have read the Terms and Conditions for Metered Standpipe Use on our hydrants and agree personally on behalf of the organisation or company to comply with these terms and conditions and any other conditions which may occur from time to time. I agree personally or on behalf of the organisation or company that all fees and charges associated with the agreement will be paid.

Applicant's signature  Date

## Application approved

Signed on behalf of MidCoast Council  Date

## Fees

Please refer to Council's adopted fees and charges at [www.midcoast.nsw.gov.au](http://www.midcoast.nsw.gov.au). For specific fees related to this application refer to the Water Services **Fact Sheet** available on the Forms page of our website or contact Customer Service for more information prior to lodgement.

## Payment options

If you are posting your application to Council, please select your intended payment method

I/we have attached a cheque payable to MidCoast Council in the required amount

I/we would like to pay via credit card (merchant fee may apply), please arrange for Council's customer service to contact me/us for payment details. *Note: if the credit card payment is to be made by someone other than the applicant / owner, please specify below:*

Name  Contact phone

## How to lodge this form

Completed form can be:

- lodged electronically using the "Submit" button with attached supporting documents as required. Payment by credit card or EFT can be arranged; or
- saved and then emailed to [council@midcoast.nsw.gov.au](mailto:council@midcoast.nsw.gov.au); or
- forwarded by post with payment; or
- lodged at our Customer Service Counter - Monday to Friday (excluding Public Holidays).

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## Office use only

Property ID (if applicable)

Land ID (if applicable)

Size	Standpipe no	Start reading	End reading	Hire charge	Bond	Total payable	Date paid	Receipt no
25mm								
65mm								

Notes

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**Privacy:** This information is required to assist with your application and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in our Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting us.

MidCoast Council | Yalawanyi Ganya | 2 Biripi Way Taree | PO Box 482 Taree  
Phone 02 7955 7777 | email [council@midcoast.nsw.gov.au](mailto:council@midcoast.nsw.gov.au)  
[www.mdicoast.nsw.gov.au](http://www.mdicoast.nsw.gov.au)

## Terms and Conditions for metered standpipe use on our hydrants

1. Your hire agreement allows you to access hydrants that Council nominates as suitable for standpipes. You must not access hydrants identified by Council as not suitable for standpipes and Council may revoke or suspend your permit if you or your agents access these.
2. Your hire agreement is valid for 1 year from the date MidCoast Council issues the terms and conditions.
3. You must ensure that any employee or person acting for you who accesses Council hydrants understands these terms and conditions.
4. You must advise Council immediately if you are unable to remove a standpipe or stop the flow of water.  
Contact No: 1300 133 455.
5. Your hire agreement is not transferable; you will only be issued with one hire agreement.
6. The standpipe user must have a copy of the hire agreement with them and must present it on request to any officer of Council.
7. You must pay:
  - (a) a quarterly access charge as determined by Council's Fees and Charges within the number of days specified on your MidCoast Council account.
  - (b) MidCoast Council a water usage charge as determined by MidCoast Councils Fees and Charges within the number of days specified on your account.
  - (c) A Bond as determined by Council's Fees and Charges.
  - (d) And are responsible for paying all charges regardless of the end use of the water or your arrangements with third parties.
8. Each metered standpipe used must have a permit that identifies the unique meter number on the standpipe.
9. You must provide quarterly meter readings for all standpipes when we request them. This will usually be September, December, March and June.
10. Council reserves the right to average or estimate water use and suspend or terminate your permit, if you fail to provide a meter reading as required under condition 9 or where the standpipe is allegedly lost, stolen, damaged or defective, or fails for any other reason to register the correct reading.
11. The permit holder must keep the metered standpipe and all other things connected to it clean and wholesome and disinfect them to the satisfaction of any of Councils staff.
12. You must participate in any programs nominated by the Council in relation to water quality awareness and risk management.
13. You must report to Council immediately if the metered standpipe is stolen, lost or damaged.
14. You indemnify Council against any damage to its hydrants, water mains or associated installations from you or your agents using any standpipe on our hydrants. MidCoast Council will repair the damage at your costs.
15. Metered standpipes used for water supply must be removed from the Council's hydrant and the hydrant cover correctly closed on completion of each drawing operation. This is to allow others the use of the designated hydrant and eliminate the risk of injury to the public.
16. You, and any employee or person acting for you, must comply with all laws when using a standpipe. You must accept full responsibility for any damage to any person or property from use of the standpipe and indemnify the Council against all damage, loss or costs.

17. You must notify Council of any changes to the details on your application.
18. Council reserves the right to add to and/or alter the hire agreement terms and conditions as may be necessary. Such changes will become effective 14 days after notice has been given to the permit holder.
19. MidCoast Council may revoke or suspend your hire agreement, if you or your agents provide false or misleading information to us or if you breach any of these terms and conditions.
20. You acknowledge that:
- a) You are responsible for controlling the work place, namely the area where you access the hydrant (including the standpipe).
  - b) Improper use of the standpipe may risk the safety of persons in or near the workplace.
  - c) Anyone you allow to use the standpipe must be aware of the proper procedures to use the standpipe. If they are not aware, they must learn the proper procedures, before they connect the standpipe to the hydrant.
  - d) Before connecting the standpipe to a hydrant, you or your authorised employee will:
    - Inspect the standpipe for any visible sign of defect before use
    - Assess the potential risks associated with using the standpipe
    - Establish procedures to effectively manage the potential risks including observing the standpipe while it is in operation and protecting any person or thing that may be injured, damaged or lost because of the standpipe being used.

## Declaration

I, the applicant for a metered standpipe for water supply hire agreement, have read and fully understand the above terms and conditions.

Applicant name

Applicant signature

Meter number

Date

**Privacy:** This information is required to assist with your application and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in our Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting us.

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