

Event date

Event Name

Event Coordinator's email & phone number

Have you submitted an Event Application? Yes No **If no, please complete the Event Application before submitting this form.**

All food businesses, including those attending temporary events, are required by the Food Act 2003 to notify the relevant details to the relevant authority. As a condition of approval for this event, event organisers are requested to notify details of all temporary food events **a minimum 28 days prior to the event** occurring. For further information relating to Temporary Food Events, go to www.midcoast.nsw.gov.au.

Temporary Food Events and Mobile Food Vending Vehicles attending your event

Name of Stall	Current approval	Name	Email	Phone

Name of Stall	Current approval Y/N	Name	Email	Phone

Privacy: This information is required to assist with your transaction and will not be used for any other purpose without seeking your consent, or as required by law. Your information will be retained in Council's Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting Council.