

Application to install a structure on a Caravan Park / Manufactured Home Estate

In accordance with [Local Government \(Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings\) Regulation 2021](#) and Section 68 of the Local Government Act 1993.

This application is for the installation of:

Moveable dwelling Rigid annexe Associated structure (1)

Applicant details

Applicant name/s

Postal address

Email address

Mobile number Telephone number

Owner(s) details (of subject land) if different from above

Owner name/s

Postal address

Email address

Mobile number Telephone number

Caravan park / manufactured home estate details

Known as

Property address

Lot DP or SP

Section Vol / Fol:

Please note: You can find the Lot, DP or SP, Section and Volume/Folio details on a map of the land or the title document for the land.

Site details

Site Number on which the installation is to take place.

Site Number

Flood liable land

Yes No

Details of installation

As a minimum, this completed application form needs to be accompanied by the appropriate plans, documentation and [fees](#). Refer to the document "Installation Guide for Dwelling Sites within Caravan Parks and Manufactured Home Estates" for additional information.

Applicant's declaration

I/We have read, understood and accept the conditions and applicable fees specified in relation to this application.

I/We accept that all these conditions must be complied with.

I/We apply for consent to carry out the works described in this application.

I/We declare that all the information given is true and correct.

I/We understand that:

- if incomplete, the application may be delayed or refused; and
- more information may be requested after the date of lodgement.

Name Signature Date

Name Signature Date

NOTE: Applications for the installation of a manufactured home, moveable dwelling, associated structure or rigid annexe on land will not be accepted from an occupier of a site on the land unless the application is consented to by the owner of the land and the holder of the Approval to Operate the Caravan Park or Manufactured Home Estate on which this site is located.

Owners of the land and holders of approval to operate consent

I / We (2)

being the (3)

hereby certify that the proposal for which this application is being lodged with Council, complies in all respects with the provisions of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021, and I fully endorse the application.

Name Signature Date

Name Signature Date

Explanations

1. "Associated Structures"

The Local Government Act 1993 defines "associated structures" as:

- (a) a carport, garage, shed, pergola, verandah or other structure designed to enhance the amenity of a moveable dwelling and attached to or integrated with, or located on the same site as the dwelling concerned, or
- (b) a separating wall between two moveable dwellings.

2. [insert name of owner and holder of the Approval to Operate the Caravan Park or Manufactured Home Estate.]

3. [insert the designation of the person - the owner, holder of the Approvals to Operate or the Company Secretary]

How to lodge this form

Completed form can be:

- lodged electronically using the "Submit" button with attached supporting documents as required. Payment by credit card or EFT can be arranged; or
- saved and then emailed to council@midcoast.nsw.gov.au; or
- forwarded by post with payment; or
- lodged at our Customer Service Counter - Monday to Friday (excluding Public Holidays).

Office use only

Application No.	<input type="text"/>	Invoice No.	<input type="text"/>
Fee paid	<input type="text"/>	Receipt No.	<input type="text"/>
		Date	<input type="text"/>

Privacy: This information is required to assist with your application and will not be used for any other purpose without seeking your consent, or as required by law. Your application will be retained in our Records Management System and disposed of in accordance with current legislation. Your personal information can be accessed and corrected at any time by contacting us.

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